



Roscommon Area Recreation Authority
Meeting Minutes
March 24th, 2026

Call to Order: The meeting was called to order by Chair S. Jock at 7:00 p.m. at the River Center

Roll Call: Hunter Mires, Sue Jock, Eric Hart, Steve Hinds, Cheri Hutek, Derek Smitz

Absent: Jim Fisher

Guests: Jory Klumpp

Public Comment- none

Approval of minutes: of the January 26th meeting minutes were approved as presented, Derek Smitz motion to accept, second by Steve Hinds, motion carried.

Treasurer's Report: Attached, through March 19th, 2026 motion to accept Steve Hinds, second Derek Smitz, motion carried.

Old Business:

- LWCG Progress: Metro Park Renovation Project Grant Closed.
- 2026 Audit - it has been completed. We are waiting for a written report.
- 2027-2031 Recreation Open Space Master Plan- Required every 5 years by the State of Michigan to request grant funding. The first meeting had a good turn out. The second meeting went well, set a data collection plan.

New Business

- Gahagan update- on-line registration for summer camp. Need 1-2 summer camp counselors for the summer camp.
- Storm damage- took one the the boiler pump motors out at CRAF center. Tisdale needs clean-up as well as the Mason track. It will get taken care of before May.
- Revisiting heat systems change out at the CRAF Center for efficiency. Currently we have spent a median of \$20,500 over the past 4 years for DTE. Jory to find the energy analysis plan sent in 2024, review data once again and make a plan to move forward.
- Preliminary discussion on phase 2 of park.- Looking at \$145,000 from a Recreation Passport Grant from the State to finish the park, splash pad (water source and ongoing expense an issue) pickleball court popular, ninja course. General discussion remains that the focus of the park is kid/family centered. Further discussion.

- May 9th is community clean-up day at 1:00. Sponsored by the RARA, DDA and Rotary Club. Preliminary at 9:00 am there will be tree planting as well. Meeting at the Ausable River Center. It takes about 2 hours. Rotary auction in May 2nd, canoe race May 9th.
- Change of meeting time brought up, change to 5:00 (instead of 7), motion Eric Hart second Cheri Hutek all in favor. Motion accepted

Next Meeting: May 19, 2026

Reappointment of board members:

Derek Smitz (Township) Sue Jock (Village) 2025-Done

Steve Hinds (Village), Eric Hart (Township) 2026-Done

Cheri Hutek (Township) Hunter Mires (Village) Jim Fischer (RARA) 2027

Roscommon Area Recreation Authority
Balance Sheet
 As of March 19, 2026

	Mar 19, 26
ASSETS	
Current Assets	
Checking/Savings	
NCACU 108	2,827.91
NCACU Checking	96,656.00
NCACU Savings	25.94
Total Checking/Savings	99,509.85
Other Current Assets	
Undeposited Funds	7,881.07
Total Other Current Assets	7,881.07
Total Current Assets	107,390.92
Fixed Assets	
Furniture and Equipment	3,854.08
Total Fixed Assets	3,854.08
TOTAL ASSETS	111,245.00
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
Federal Tax Payable	-10,825.69
State Withholding Payable	773.83
Total Payroll Liabilities	-10,051.86
Total Other Current Liabilities	-10,051.86
Total Current Liabilities	-10,051.86
Total Liabilities	-10,051.86
Equity	
Opening Balance Equity	55,869.86
Unrestricted Net Assets	-27,778.54
Net Income	93,205.54
Total Equity	121,296.86
TOTAL LIABILITIES & EQUITY	111,245.00

Roscommon Area Recreation Authority
Profit & Loss
 January 1 through March 19, 2026

	Jan 1 - Mar 19, 26
Ordinary Income/Expense	
Income	
Direct Public Support	
DDA	300.00
Metro Park-Individual	1,695.00
Metro Park Project	111,735.39
Direct Public Support - Other	20,000.00
Total Direct Public Support	133,730.39
Early Payment Discount	1.40
Event Rental	
Large Gym	600.00
River Center	300.00
Total Event Rental	900.00
Investments	
Interest-Savings, Short-term CD	1.73
Total Investments	1.73
Lease Payments	
COOR ISD	4,800.00
Higgins Lake Property Owners	750.00
Northsport Physical Therapy	2,000.00
Rosco Higgins Trail Cruisers	240.00
Roscommon AA	250.00
Soo Massage	750.00
Lease Payments - Other	500.00
Total Lease Payments	9,290.00
Membership Income	
Group Memberships	
Gerrish Township Group	675.00
Lear Corp Group	306.00
Mid Michigan Health Group	831.00
Munson Health Group	777.00
Roscommon County	1,950.00
Group Memberships - Other	25.00
Total Group Memberships	4,564.00
Insurance Income	7,716.00
Key Fobs	1,464.20
Membership Dues	25,543.91
Walk-Ins	1,956.62
Membership Income - Other	1,001.00
Total Membership Income	42,245.73
Monthly Rental	
Clogging	180.00
Karate	150.00
Total Monthly Rental	330.00
Other Types of Income	
Miscellaneous Revenue	20.00
Total Other Types of Income	20.00
Vending Machine Sales	430.00
Total Income	186,949.25
Gross Profit	186,949.25
Expense	
Bank Fees	5.04

Roscommon Area Recreation Authority
Profit & Loss
 January 1 through March 19, 2026

	Jan 1 - Mar 19, 26
Building Expense	
Audio-Visual Equipment	135.00
General Maintenance	438.56
Inspections	287.00
Janitorial Supplies	1,087.88
Misc Decor	25.67
Building Expense - Other	54.90
	2,029.01
Total Building Expense	
Building Maintenance	
Lawn Maintenance	
River Center	100.00
	100.00
Total Lawn Maintenance	
Snow Plow	
CRAF Center	1,580.00
	1,580.00
Total Snow Plow	
	1,680.00
Total Building Maintenance	
Cleaning Services	
CRAF	980.00
River Center	126.00
	1,106.00
Total Cleaning Services	
Contract Services	256.00
Event Entertainment	
Special Event	
Reindeer Run	287.59
	287.59
Total Special Event	
	287.59
Total Event Entertainment	
Facilities and Equipment	
Fitness Equipment	249.99
	249.99
Total Facilities and Equipment	
Instructor Pay	
BJJ	200.00
Cardio Drumming	240.00
Kick Start	560.00
Silver Sneakers	1,470.00
Yoga	480.00
	2,950.00
Total Instructor Pay	
Metro Park	
Contracting	40,000.00
Park upgrades	3,866.00
	43,866.00
Total Metro Park	
MindBody, INC	
Credit Card Charges	489.15
MB Monthly Fee	425.34
	914.49
Total MindBody, INC	
Operations	
Books, Subscriptions, Reference	199.00
Office Supplies	1,833.87
Web Services	82.56
	2,115.43
Total Operations	
Payroll Expenses	550.61

Roscommon Area Recreation Authority
Profit & Loss
January 1 through March 19, 2026

	<u>Jan 1 - Mar 19, 26</u>
Salaries & Wages	
Payroll Expenses	
Net Pay Expense	9,617.84
Payroll Expenses - Other	23.87
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Total Payroll Expenses	9,641.71
Salaries & Wages - Other	7,197.54
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Total Salaries & Wages	16,839.25
Trail Grooming	
Mason Tract	25.00
Trail Grooming - Other	770.40
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Total Trail Grooming	795.40
Utilities	
CRAF Electric	4,507.17
CRAF Gas	9,887.25
CRAF Phone / Internet Service	1,079.48
CRAF Refuge/Recycle	425.70
CRAF Water	983.67
Metro Park Electric	220.22
River Center Electric	639.98
River Center Gas	1,438.31
River Center Phone / Internet	437.21
River Center Water	343.53
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Total Utilities	19,962.52
Vending Machine Goods	136.38
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Total Expense	93,743.71
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Net Ordinary Income	93,205.54
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Net Income	93,205.54
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