



Roscommon Area Recreation Authority
Meeting Minutes
Nov 19, 2025

Call to Order: The meeting was called to order by Chair S. Jock at 7:00 p.m. at the River Center

Roll Call: Hunter Mires, Sue Jock, Eric Hart, Jim Fisher, Steve Hinds

Absent:, Derek Smitz, Cheri Hutek

Guests: Kalsa Browning Parker, Jory Klumpp

Public Comment- none

Approval of minutes: of the Sept. 17th, 2025 meeting minutes were approved as presented, Steve Hinds motion to accept, second by Eric Hart, motion carried.

Treasurer's Report: Attached, through Nov. 18, 2025 Hunter Mires motion to accept, Jim Fisher second, motion carried.

Old Business:

- LWCG Progress: Punch list complete, deficiencies to be completed and final payment to be generated. \$66,000 awaiting reimbursement with a planned \$120000+/- final, leaves a deficit \$20,000+/- . Request \$40,000 loan 4-6 weeks from village until SOM reimbursement for final bill and grant closeout. Meeting on November 25th.
- Ice Rink grant, purchase and installation: On site awaiting freezing temps.
- Reindeer Run, Baby its Cold Outside: Repeat last years events without changes as they were successful. Will change run to 12:00 to not interfere with Santa Train.

New Business

- Gazebo Concert: After 29 years we will suspend and reevaluate the gazebo concerts. Lack of participation in the past 4 years, increased music at other venues and uncertainty of federal grant funding were the deciding factors.
- Trail Hours: Tisdale 21.5 trees, 13.5 groomed, Mason 42 trees, 16 groomed 83 total
- 2026 Budget: Reviewed, no additions or changes, Motion by Eric Hart, second Hunter Mires, motion carried. To be presented to the Village.

- CRAF Member Request: Request for Peloton bike. Board denied, ongoing membership required.
- 2026 meeting dates: RARA meetings will be changed to the third Tuesdays bi-monthly due to scheduling difficulties. Jan 27 (4th Tuesday), March 24 (4th Tuesday), May 19, July 21, Sep 15, Nov 17.

Gahagan Nature Preserve: Kalsa presented current events at GNP, see calendar online. Phase II of the nature center is underway after the addition. Currently working on AV equipment, educational displays, gutters, etc. Seeking grants about 1/3 funding. Wreath making workshop during CIV weekend, \$25 suggested donation.

Meeting adjourned : Motion by Eric Hart, second by Steve Hinds, meeting adjourned 7:38pm.

Next Meeting: January 27, 2026.

Roscommon Area Recreation Authority
Profit & Loss
 January 1 through November 14, 2025

	Jan 1 - Nov 14, 25
Ordinary Income/Expense	
Income	
Apparel	60.45
Concert Series Income	
Grant	3,030.00
Total Concert Series Income	3,030.00
Direct Public Support	
DDA	4,120.00
Donations	100.00
Metro Park-Individual	1,894.90
Metro Park Project	473,744.49
Direct Public Support - Other	35,654.92
Total Direct Public Support	515,514.31
Early Payment Discount	113.42
Event Rental	
Large Gym	2,380.00
River Center	1,013.45
Room Rental -151/145	2,490.00
Small Gym	400.00
Table and Chair rental	708.30
Event Rental - Other	1,100.00
Total Event Rental	8,091.75
Investments	
Interest-Savings, Short-term CD	2,607.77
Total Investments	2,607.77
Lease Payments	
COOR ISD	24,000.00
Higgins Lake Property Owners	2,750.00
Northsport Physical Therapy	10,000.00
Rosco Higgins Trail Cruisers	240.00
Roscommon AA	1,000.00
Soo Massage	2,650.00
Lease Payments - Other	1,650.00
Total Lease Payments	42,290.00
Membership Income	
Group Memberships	
Gerrish Township Group	2,250.00
Lear Corp Group	377.25
Mid Michigan Health Group	1,586.25
Munson Health Group	2,994.75
Roscommon County	7,200.00
Group Memberships - Other	1,515.00
Total Group Memberships	15,923.25
Insurance Income	30,144.50
Key Fobs	4,502.65
Membership Dues	94,700.41
Walk-Ins	7,731.88
Membership Income - Other	2,504.40
Total Membership Income	155,507.09
Monthly Rental	
Clogging	440.00
Karate	440.00
Stone Turtle Yoga	475.00
Total Monthly Rental	1,355.00

Roscommon Area Recreation Authority
Profit & Loss
 January 1 through November 14, 2025

	Jan 1 - Nov 14, 25
Other Types of Income	
Miscellaneous Revenue	300.00
Other Types of Income - Other	1,245.00
Total Other Types of Income	1,545.00
Program Fees	
Pickleball League Dues	510.00
Total Program Fees	510.00
Special Event Income	42.10
Vending Machine Sales	1,250.00
Total Income	731,916.89
Gross Profit	731,916.89
Expense	
Bank Fees	4.18
Building Expense	
ARC Project	559.98
Audio-Visual Equipment	717.99
Boiler	605.00
COOR	99.50
Electrical Services	232.90
General Maintenance	6,217.73
HVAC	
Licensing	580.17
Total HVAC	580.17
Inspections	272.64
Janitorial Supplies	2,760.54
Misc Decor	1,582.57
Paint	318.20
Plumbing Services	104.66
Security System	705.00
Building Expense - Other	-52.98
Total Building Expense	14,703.90
Building Maintenance	
CRAF	462.74
Lawn Maintenance	
CRAF Center	2,025.00
Metro Park	2,194.30
River Center	650.00
Total Lawn Maintenance	4,869.30
Metro Park	83.63
River Center	24.77
Snow Plow	
CRAF Center	2,160.00
Total Snow Plow	2,160.00
Total Building Maintenance	7,600.44
Cleaning Services	
CRAF	4,480.00
River Center	553.00
Cleaning Services - Other	14.00
Total Cleaning Services	5,047.00
Concert Series	
Entertainment Fees	2,800.00
Concert Series - Other	40.00
Total Concert Series	2,840.00

Roscommon Area Recreation Authority
Profit & Loss
 January 1 through November 14, 2025

	Jan 1 - Nov 14, 25
Contract Services	
Accounting Fees	1,800.00
Total Contract Services	1,800.00
Event Entertainment	
Food and Beverage	425.18
Special Event	
Reindeer Run	19.28
Total Special Event	19.28
Total Event Entertainment	444.46
Facilities and Equipment	
Equip Rental and Maintenance	30.52
Fitness Equipment	2,297.59
Fitness Equipment-towels	132.11
Facilities and Equipment - Other	275.58
Total Facilities and Equipment	2,735.80
Instructor Pay	
BJJ	1,250.00
Cardio Drumming	1,110.00
Kick Start	2,835.00
Silver Sneakers	8,197.36
Yoga	2,100.00
Total Instructor Pay	15,492.36
Metro Park	
Contracting	571,858.30
Engineering	63,148.00
Park upgrades	21,791.87
Metro Park - Other	5.99
Total Metro Park	656,804.16
MindBody, INC	
Credit Card Charges	2,649.08
MB Monthly Fee	2,021.45
Total MindBody, INC	4,670.53
Operations	
Advertising	2,576.05
Apparel	681.10
Books, Subscriptions, Reference	318.99
Office Supplies	2,112.42
Printing and Copying	225.00
Supplies	
Key Fobs	3,782.50
Supplies - Other	80.07
Total Supplies	3,862.57
Web Services	714.56
Total Operations	10,490.69
Other Types of Expenses	
Insurance - Liability, D and O	14,945.00
Workers Comp Insurance	3,080.00
Total Other Types of Expenses	18,025.00
Salaries & Wages	
Payroll Expenses	
Net Pay Expense	74,897.25
Payroll Expenses - Other	416.72
Total Payroll Expenses	75,313.97
Total Salaries & Wages	75,313.97

1:45 PM
11/14/25
Accrual Basis

Roscommon Area Recreation Authority
Profit & Loss
January 1 through November 14, 2025

	<u>Jan 1 - Nov 14, 25</u>
Trail Grooming	
Tisdale	82.01
Trail Grooming - Other	29.99
Total Trail Grooming	<u>112.00</u>
Utilities	
CRAF Electric	14,435.42
CRAF Gas	17,609.37
CRAF Phone / Internet Service	2,955.20
CRAF Refuge/Recycle	2,775.63
CRAF Water	3,272.30
Metro Park Electric	567.74
Metro Park Water	674.33
River Center Electric	1,410.83
River Center Gas	2,056.15
River Center Phone / Internet	1,687.84
River Center Water	809.72
Total Utilities	<u>48,254.53</u>
Vending Machine Goods	730.37
Total Expense	<u>865,069.39</u>
Net Ordinary Income	<u>-133,152.50</u>
Net Income	<u><u>-133,152.50</u></u>

Roscommon Area Recreation Authority
Balance Sheet
 As of November 14, 2025

	Nov 14, 25
ASSETS	
Current Assets	
Checking/Savings	
NCACU 108	2,825.60
NCACU Checking	111,364.10
NCACU Savings	25.94
Total Checking/Savings	114,215.64
Other Current Assets	
Undeposited Funds	4,513.19
Total Other Current Assets	4,513.19
Total Current Assets	118,728.83
Fixed Assets	
Furniture and Equipment	3,854.08
Total Fixed Assets	3,854.08
TOTAL ASSETS	122,582.91
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
Federal Tax Payable	-25,241.96
State Withholding Payable	-940.42
Total Payroll Liabilities	-26,182.38
Total Other Current Liabilities	-26,182.38
Total Current Liabilities	-26,182.38
Total Liabilities	-26,182.38
Equity	
Opening Balance Equity	55,869.86
Unrestricted Net Assets	226,047.93
Net Income	-133,152.50
Total Equity	148,765.29
TOTAL LIABILITIES & EQUITY	122,582.91

Roscommon Area Recreation Authority

Profit & Loss Budget Overview

January through December 2026

	Jan - Dec 26
Ordinary Income/Expense	
Income	
Apparel	15.00
Concert Series Income	
Concessions	0.00
Grant	0.00
Total Concert Series Income	0.00
Direct Public Support	
Alumni Association	500.00
DDA	1,200.00
Donations	525.00
Metro Park Project	0.00
Direct Public Support - Other	25,000.00
Total Direct Public Support	27,225.00
Early Payment Discount	84.00
Event Rental	
Large Gym	2,850.00
River Center	1,000.00
Room Rental -151/145	950.00
Table and Chair rental	813.45
Total Event Rental	5,613.45
Investments	
Interest-Savings, Short-term CD	60.00
Total Investments	60.00
Lease Payments	
Art Sigmond	0.00
Blue Sky Counseling	0.00
COOR ISD	28,800.00
Higgins Lake Property Owners	3,000.00
Northsport Physical Therapy	12,000.00
Rosco Higgins Trail Cruisers	240.00
Roscommon AA	1,200.00
Soo Massage	3,000.00
Total Lease Payments	48,240.00
Membership Income	
Group Memberships	
Gerrish Township Group	3,165.00
Higgins Twp	2,588.00
Lear Corp Group	1,500.00
Mid Michigan Health Group	2,277.25
Munson Health Group	3,600.00
Roscommon County	7,200.00
Total Group Memberships	20,330.25
Insurance Income	30,000.00
Key Fobs	6,000.00
Membership Dues	108,000.00
Walk-Ins	9,000.00
Membership Income - Other	0.00
Total Membership Income	173,330.25
Monthly Rental	
Clogging	440.00
Karate	480.00
Stone Turtle Yoga	1,875.00
Youth Wrestling	2,500.00
Total Monthly Rental	5,295.00

Roscommon Area Recreation Authority Profit & Loss Budget Overview January through December 2026

	Jan - Dec 26
Other Types of Income	
Miscellaneous Revenue	0.00
Total Other Types of Income	0.00
Program Fees	
Pickleball League Dues	450.00
Total Program Fees	450.00
Special Event Income	3,546.56
Vending Machine Sales	1,500.00
Total Income	265,359.26
Gross Profit	265,359.26
Expense	
Bank Fees	0.00
Building Expense	
ARC Project	600.00
Audio-Visual Equipment	600.00
Boiler	300.00
COOR	12,000.00
Electrical Services	600.00
General Maintenance	600.00
HVAC	
Licensing	580.00
HVAC - Other	16,000.00
Total HVAC	16,580.00
Inspections	600.00
Janitorial Supplies	4,200.00
Misc Decor	0.00
Security System	472.86
Total Building Expense	36,552.86
Building Maintenance	
CRAF	2,400.00
Lawn Maintenance	
CRAF Center	2,100.00
Metro Park	3,000.00
River Center	900.00
Total Lawn Maintenance	6,000.00
River Center	600.00
Snow Plow	
CRAF Center	2,890.00
Total Snow Plow	2,890.00
Total Building Maintenance	11,890.00
Cleaning Services	
CRAF	5,502.00
River Center	1,008.00
Total Cleaning Services	6,510.00
Concert Series	
Entertainment Fees	0.00
Concert Series - Other	0.00
Total Concert Series	0.00
Event Entertainment	
Food and Beverage	0.00

Roscommon Area Recreation Authority

Profit & Loss Budget Overview

January through December 2026

	Jan - Dec 26
Special Event	
BICO	3,130.00
Reindeer Run	960.00
Total Special Event	4,090.00
Total Event Entertainment	4,090.00
Facilities and Equipment	
Equip Rental and Maintenance	72.29
Fitness Equipment	13,600.00
Fitness Equipment-towels	140.00
Pickleball expenses	220.00
Facilities and Equipment - Other	0.00
Total Facilities and Equipment	14,032.29
Instructor Pay	
AstroDurance	0.00
BJJ	2,400.00
Cardio Drumming	1,440.00
Kick Start	3,360.00
Silver Sneakers	8,700.00
Yoga	2,120.00
Total Instructor Pay	18,020.00
Metro Park	
Engineering	0.00
Park upgrades	600.00
Metro Park - Other	84.66
Total Metro Park	684.66
MindBody, INC	
Credit Card Charges	3,300.00
Kellen Systems	0.00
MB Monthly Fee	2,460.00
Total MindBody, INC	5,760.00
Operations	
Advertising	600.00
Books, Subscriptions, Reference	360.00
Office Supplies	435.00
Printing and Copying	180.00
Web Services	708.36
Total Operations	2,283.36
Other Types of Expenses	
Insurance - Liability, D and O	16,000.00
Other Costs	1,500.00
Workers Comp Insurance	2,600.00
Total Other Types of Expenses	20,100.00
Payroll Expenses	6,129.52
Program Supplies	36.67
Salaries & Wages	
Payroll Expenses	
Net Pay Expense	-9,000.00
Payroll Expenses - Other	820.91
Total Payroll Expenses	-8,179.09
Salaries & Wages - Other	96,000.00
Total Salaries & Wages	87,820.91
Tisdale	16.99

Roscommon Area Recreation Authority
Profit & Loss Budget Overview
January through December 2026

	<u>Jan - Dec 26</u>
Trail Grooming	
Mason Tract	72.00
Tisdale	72.00
Trail Grooming - Other	0.00
Total Trail Grooming	<u>144.00</u>
Utilities	
CRAF Electric	15,000.00
CRAF Gas	19,200.00
CRAF Phone / Internet Service	3,168.00
CRAF Refuge/Recycle	1,800.00
CRAF Water	3,000.00
Metro Park Electric	1,020.00
Metro Park Water	1,020.00
River Center Electric	1,500.00
River Center Gas	2,100.00
River Center Phone / Internet	1,740.00
River Center Water	840.00
Total Utilities	<u>50,388.00</u>
Vending Machine Goods	<u>900.00</u>
Total Expense	<u>265,359.26</u>
Net Ordinary Income	<u>0.00</u>
Net Income	<u><u>0.00</u></u>