

Roscommon Metropolitan Recreational Authority

Meeting Minutes

Sep 17, 2025

Call to Order: The meeting was called to order by Chair S. Jock at 7:00 p.m. at Metro Park

Roll Call: Derek Smitz, Steve Hinds, Cheri Hutek , Eric Hart, Jim Fisher, Hunter Mires

Absent:,

Guests: Jory Klumpp, Kalsa Parker Browning

Public Comment- none

Approval of minutes: of the July 15th, 2025 meeting minutes were approved as presented, Derek Smitz motion to accept, 2nd, Eric Hart, motion carried.

Treasurer's Report: Attached, through Sept 11th, 2025 Hunter Mire motion to accept, second Eric Hart, motion carried.

Old Business:

- Renovation at Gahagan Nature Preserve-Complete- Kalsa grand opening of Gahagan. Want to develop more things to bring people in..elevate the space. Extra restrooms open year-round. Renting out a space to Sundrop Monastery School. Seeking a plow person and snowblower.
- Pavilion Update fill, parking, lights- things are finishing up nicely.
- Metro Park: New mulch and trees put in . The basketball court will be painted as well as the driveway. The walking path got paved. Put aggregate on the sides to keep off the weeds. DPW is happy with access to a well-house. Sign up by pump track. Cement will be poured when the rest of the structure comes in. Waiting on the bike rack and trash cans. The concession stand is done. It looks great.

New Business

- Grand Opening/Ribbon cutting date, ideas. Hoping to have a grand opening in November. Nov 8th 10:00 am
- Bike Library- There are about 9 donations. Northbound Outfitters are tuning up and rehabbing donated bikes. Discussed some way to label bikes- Helmets are being donated as well . Basketballs will be on site.
- Reindeer Run, Baby its Cold Outside- Met with Ben Lowe...move the run 12:00. They may salt or sand the route . **Motion to pass a resolution for Baby its Cold outside Party at the AuSable River Center , Derek Smitz made motion, Eric Hart second motion carried.**
- Early Release- they have a bus. They have sign-up online, activities for kids during their ½ day from 1-4pm..

- The Council of Literacy wants to put up a library at the park. They will maintain it.
- Ice-Rink at river center pavilion-. Two companies for estimates, Easy-Up Ice rinks or D1 Backyard Rinks \$9-12,000 depending on how high you want your walls. Easy-Up take a couple hours like a tongue and groove system. Around \$5,800 to purchase. Will submit to fall grant cycle at Roscommon County Community Foundation. We will apply. Lets go cheaper and see how it goes after 2 years.

Meeting Adjourned at 7:58 Motioned by Steve Hinds all in favor...motion passed.

Next Meeting: November 19, 2025

Roscommon Area Recreation Authority
Balance Sheet
 As of September 11, 2025

	Sep 11, 25
ASSETS	
Current Assets	
Checking/Savings	
NCACU 108	2,810.27
NCACU Checking	171,606.11
NCACU Savings	25.54
Total Checking/Savings	174,441.92
Other Current Assets	
Undeposited Funds	31,640.38
Total Other Current Assets	31,640.38
Total Current Assets	206,082.30
Fixed Assets	
Furniture and Equipment	3,854.08
Total Fixed Assets	3,854.08
TOTAL ASSETS	209,936.38
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
Federal Tax Payable	-19,671.16
State Withholding Payable	-425.92
Total Payroll Liabilities	-20,097.08
Total Other Current Liabilities	-20,097.08
Total Current Liabilities	-20,097.08
Total Liabilities	-20,097.08
Equity	
Opening Balance Equity	55,869.86
Unrestricted Net Assets	225,264.44
Net Income	-51,100.84
Total Equity	230,033.46
TOTAL LIABILITIES & EQUITY	209,936.38

Roscommon Area Recreation Authority
Profit & Loss
 January 1 through September 11, 2025

	Jan 1 - Sep 11, 25
Ordinary Income/Expense	
Income	
Apparel	60.45
Concert Series Income	
Grant	3,030.00
Total Concert Series Income	3,030.00
Direct Public Support	
DDA	4,120.00
Donations	30,100.00
Metro Park-Individual	1,644.90
Metro Park Project	310,220.48
Direct Public Support - Other	35,154.92
Total Direct Public Support	381,240.30
Early Payment Discount	98.85
Event Rental	
Large Gym	2,380.00
River Center	713.45
Room Rental -151/145	853.00
Small Gym	100.00
Table and Chair rental	598.30
Event Rental - Other	1,100.00
Total Event Rental	5,744.75
Investments	
Interest-Savings, Short-term CD	2,592.04
Total Investments	2,592.04
Lease Payments	
COOR ISD	19,200.00
Higgins Lake Property Owners	2,000.00
Northsport Physical Therapy	8,000.00
Rosco Higgins Trail Cruisers	240.00
Roscommon AA	800.00
Soo Massage	2,400.00
Lease Payments - Other	1,650.00
Total Lease Payments	34,290.00
Membership Income	
Group Memberships	
Gerrish Township Group	1,800.00
Lear Corp Group	302.25
Mid Michigan Health Group	1,354.50
Munson Health Group	1,924.50
Roscommon County	5,775.00
Group Memberships - Other	1,515.00
Total Group Memberships	12,671.25
Insurance Income	25,099.75
Key Fobs	3,610.35
Membership Dues	70,426.01
Walk-Ins	6,465.99
Membership Income - Other	2,144.80
Total Membership Income	120,418.15
Monthly Rental	
Clogging	360.00
Karate	360.00
Stone Turtle Yoga	300.00
Total Monthly Rental	1,020.00

Roscommon Area Recreation Authority
Profit & Loss
 January 1 through September 11, 2025

	Jan 1 - Sep 11, 25
Other Types of Income	
Miscellaneous Revenue	300.00
Other Types of Income - Other	765.00
Total Other Types of Income	1,065.00
Program Fees	
Pickleball League Dues	510.00
Total Program Fees	510.00
Vending Machine Sales	1,000.00
Total Income	551,069.54
Gross Profit	551,069.54
Expense	
Bank Fees	4.18
Building Expense	
ARC Project	559.98
Audio-Visual Equipment	717.99
Boiler	605.00
COOR	27.99
Electrical Services	30.98
General Maintenance	5,809.34
Janitorial Supplies	2,169.33
Misc Decor	764.72
Paint	318.20
Plumbing Services	104.66
Security System	705.00
Building Expense - Other	-52.98
Total Building Expense	11,760.21
Building Maintenance	
CRAF	462.74
Lawn Maintenance	
CRAF Center	2,175.00
Metro Park	2,194.30
Total Lawn Maintenance	4,369.30
Metro Park	83.63
River Center	24.77
Snow Plow	
CRAF Center	2,700.00
Total Snow Plow	2,700.00
Total Building Maintenance	7,640.44
Business Expenses	
Licensing	580.17
Total Business Expenses	580.17
Cleaning Services	
CRAF	3,675.00
River Center	392.00
Cleaning Services - Other	14.00
Total Cleaning Services	4,081.00
Concert Series	
Entertainment Fees	2,800.00
Concert Series - Other	40.00
Total Concert Series	2,840.00
Contract Services	
Accounting Fees	1,800.00
Total Contract Services	1,800.00

Roscommon Area Recreation Authority
Profit & Loss
 January 1 through September 11, 2025

	Jan 1 - Sep 11, 25
Event Entertainment	
Food and Beverage	425.18
Special Event	
Reindeer Run	19.28
Total Special Event	19.28
Total Event Entertainment	444.46
Facilities and Equipment	
Equip Rental and Maintenance	30.52
Fitness Equipment	2,231.85
Fitness Equipment-towels	132.11
Facilities and Equipment - Other	275.58
Total Facilities and Equipment	2,670.06
Instructor Pay	
BJJ	850.00
Cardio Drumming	870.00
Kick Start	2,240.00
Silver Sneakers	6,482.36
Yoga	1,620.00
Total Instructor Pay	12,062.36
Metro Park	
Contracting	355,332.70
Engineering	62,190.02
Park upgrades	9,080.54
Metro Park - Other	5.99
Total Metro Park	426,609.25
MindBody, INC	
Credit Card Charges	2,155.90
MB Monthly Fee	1,593.11
Total MindBody, INC	3,749.01
Operations	
Advertising	1,597.70
Apparel	681.10
Books, Subscriptions, Reference	318.99
Office Supplies	1,234.73
Printing and Copying	225.00
Supplies	
Key Fobs	3,782.50
Supplies - Other	80.07
Total Supplies	3,862.57
Web Services	338.25
Total Operations	8,258.34
Other Types of Expenses	
Insurance - Liability, D and O	14,465.00
Workers Comp Insurance	2,189.00
Total Other Types of Expenses	16,654.00
Salaries & Wages	
Payroll Expenses	
Net Pay Expense	59,210.46
Payroll Expenses - Other	386.90
Total Payroll Expenses	59,597.36
Total Salaries & Wages	59,597.36

1:06 PM
09/11/25
Accrual Basis

Roscommon Area Recreation Authority
Profit & Loss
January 1 through September 11, 2025

	<u>Jan 1 - Sep 11, 25</u>
Trail Grooming	
Tisdale	82.01
Trail Grooming - Other	29.99
Total Trail Grooming	<u>112.00</u>
Utilities	
CRAF Electric	12,345.72
CRAF Gas	16,778.44
CRAF Phone / Internet Service	2,707.28
CRAF Refuge/Recycle	2,349.93
CRAF Water	2,645.18
Metro Park Electric	506.10
Metro Park Water	533.52
River Center Electric	1,203.36
River Center Gas	1,451.57
River Center Phone / Internet	1,258.89
River Center Water	594.62
Utilities - Other	510.14
Total Utilities	<u>42,884.75</u>
Vending Machine Goods	<u>422.79</u>
Total Expense	<u>602,170.38</u>
Net Ordinary Income	<u>-51,100.84</u>
Net Income	<u><u>-51,100.84</u></u>