



Roscommon Area Recreational Authority
Meeting Minutes
May 7th, 2025

Call to Order: The meeting was called to order by Chair S. Jock at 7:00 p.m. at the AuSable River Center.

Roll Call: Derek Smitz, Cheri Hutek, Steve Hinds, Eric Hart, Jim Fisher

Excused: Hunter Mires

Absent:

Guests: Jory Klumpp

Public Comment- None

Approval of minutes: of the March 18th, 2025 meeting minutes were approved as presented, Steve Hinds motion to accept, 2nd Derek Smitz, motion carried

Treasurer's Report: Attached, through May 7th, 2025 Derek Smitz motion to accept, second Eric Hart, motion carried all accepted

Correspondence:

Old Business:

- Pavilion Update -pretty much complete. Rafters will be sheeted with metal and some landscaping to complete.
- Renovation at Gahagan Nature Preserve-underway (boxed in and roofed) Natures camps planned for summer. New signage on trails with grant from RCCF.
- Gazebo Roof Replacement-complete
- Concession Stand Renovation: Meeting April 25, Sue, Jeff, and Jory met with them, reviewed bids, start date June 8th. Color scheme of grey and blues.
- Gahagan acquiring Wycoff property 14 acres-Complete

New Business

- 2024 Audit Review- Need a budget to be approved. On the audit there is flexibility in rentals (need to be consistent with rentals not to look discriminatory)
- Park Project Bid- Monday 3 companies submit bids. One rejected because did not have a bond. Bid tabulation summary was made by Prien and Newhoff. Motion made by Eric Hart to accept base bid amount contingent upon MDNR approval to Schepke Consulting LLC, second by Steve Hines, motion carried. General discussion about process.



Insurance Renewal - Insurance went up 13% included the addition of a pavilion.

Next Meeting: July 16, 2025

Reappointment of board members:

Derek Smitz (Township) Sue Jock (Village) 2025-Done

Steve Hinds (Village), Eric Hart (Township) 2026

Cheri Hutek (Township) Hunter Mires (Village) Jim Fischer (RARA) 2027

Roscommon Area Recreation Authority

Profit & Loss

January 1 through May 7, 2025

	Jan 1 - May 7, 25
Ordinary Income/Expense	
Income	
Apparel	45.00
Concert Series Income	
Grant	3,030.00
Total Concert Series Income	3,030.00
Direct Public Support	
DDA	4,120.00
Donations	50.00
Direct Public Support - Other	25,250.00
Total Direct Public Support	29,420.00
Early Payment Discount	41.18
Event Rental	
Large Gym	1,430.00
River Center	457.50
Room Rental -151/145	553.00
Small Gym	100.00
Table and Chair rental	153.30
Event Rental - Other	1,100.00
Total Event Rental	3,793.80
Investments	
Interest-Savings, Short-term CD	2,050.03
Total Investments	2,050.03
Lease Payments	
COOR ISD	9,600.00
Higgins Lake Property Owners	1,000.00
Northsport Physical Therapy	3,000.00
Roscommon AA	300.00
Soo Massage	900.00
Lease Payments - Other	1,150.00
Total Lease Payments	15,950.00
Membership Income	
Group Memberships	
Gerrish Township Group	915.00
Lear Corp Group	150.00
Mid Michigan Health Group	450.00
Munson Health Group	1,156.50
Roscommon County	4,200.00
Group Memberships - Other	1,515.00
Total Group Memberships	8,386.50
Insurance Income	11,686.50
Key Fobs	1,796.55
Membership Dues	35,871.72
Walk-Ins	2,605.94
Membership Income - Other	1,033.10
Total Membership Income	61,380.31
Monthly Rental	
Clogging	160.00
Karate	200.00
Total Monthly Rental	360.00
Program Fees	
Pickleball League Dues	510.00
Total Program Fees	510.00

Roscommon Area Recreation Authority
Profit & Loss
 January 1 through May 7, 2025

	Jan 1 - May 7, 25
Vending Machine Sales	500.00
Total Income	117,080.32
Gross Profit	117,080.32
Expense	
Building Expense	
ARC Project	559.98
Boiler	605.00
General Maintenance	5,296.34
Janitorial Supplies	1,061.83
Misc Decor	147.44
Paint	114.73
Plumbing Services	104.66
Building Expense - Other	-52.98
Total Building Expense	7,837.00
Building Maintenance	
Lawn Maintenance	
Metro Park	1,500.00
Total Lawn Maintenance	1,500.00
Snow Plow	
CRAF Center	2,070.00
Total Snow Plow	2,070.00
Total Building Maintenance	3,570.00
Business Expenses	
Licensing	134.17
Total Business Expenses	134.17
Cleaning Services	
CRAF	1,827.00
River Center	252.00
Cleaning Services - Other	14.00
Total Cleaning Services	2,093.00
Concert Series	40.00
Event Entertainment	
Special Event	
Reindeer Run	19.28
Total Special Event	19.28
Total Event Entertainment	19.28
Facilities and Equipment	
Equip Rental and Maintenance	30.52
Fitness Equipment	1,363.01
Fitness Equipment-towels	132.11
Total Facilities and Equipment	1,525.64
Instructor Pay	
Cardio Drumming	450.00
Kick Start	1,120.00
Silver Sneakers	3,321.18
Yoga	1,020.00
Total Instructor Pay	5,911.18
Metro Park	
Engineering	25,123.00
Total Metro Park	25,123.00

Roscommon Area Recreation Authority
Profit & Loss
 January 1 through May 7, 2025

	Jan 1 - May 7, 25
MindBody, INC	
Credit Card Charges	1,101.74
MB Monthly Fee	590.76
Total MindBody, INC	1,692.50
Operations	
Advertising	910.00
Apparel	681.10
Books, Subscriptions, Reference	110.00
Office Supplies	207.29
Supplies	
Key Fobs	1,891.25
Total Supplies	1,891.25
Web Services	92.37
Total Operations	3,892.01
Salaries & Wages	
Payroll Expenses	
Net Pay Expense	28,562.10
Payroll Expenses - Other	323.90
Total Payroll Expenses	28,886.00
Total Salaries & Wages	28,886.00
Trail Grooming	
Tisdale	82.01
Total Trail Grooming	82.01
Utilities	
CRAF Electric	5,632.98
CRAF Gas	12,778.11
CRAF Phone / Internet Service	1,069.76
CRAF Refuge/Recycle	1,037.33
CRAF Water	1,175.12
Metro Park Electric	199.91
Metro Park Water	177.51
River Center Electric	696.24
River Center Gas	920.40
River Center Phone / Internet	558.89
River Center Water	304.39
Utilities - Other	510.14
Total Utilities	25,060.78
Total Expense	105,866.57
Net Ordinary Income	11,213.75
Net Income	11,213.75

Roscommon Area Recreation Authority
Balance Sheet
As of May 7, 2025

	<u>May 7, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
NCACU 108	212,268.80
NCACU Checking	41,010.97
NCACU Savings	25.00
Total Checking/Savings	<u>253,304.77</u>
Other Current Assets	
Undeposited Funds	24,952.49
Total Other Current Assets	<u>24,952.49</u>
Total Current Assets	278,257.26
Fixed Assets	
Furniture and Equipment	3,854.08
Total Fixed Assets	<u>3,854.08</u>
TOTAL ASSETS	<u><u>282,111.34</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
Federal Tax Payable	-11,775.93
State Withholding Payable	1,539.22
Total Payroll Liabilities	<u>-10,236.71</u>
Total Other Current Liabilities	<u>-10,236.71</u>
Total Current Liabilities	<u>-10,236.71</u>
Total Liabilities	-10,236.71
Equity	
Opening Balance Equity	55,869.86
Unrestricted Net Assets	225,264.44
Net Income	11,213.75
Total Equity	<u>292,348.05</u>
TOTAL LIABILITIES & EQUITY	<u><u>282,111.34</u></u>