



## Roscommon Area Recreation Authority (RARA) December 18, 2024

The meeting was called to order by Chair S. Jock at 7:00 p.m. at the AuSable River Center.

**Board Members Present:** Steve Hines, Derek Smitz, Cheri Hutek, Sue Jock

**Members at Large:** Jim Fisher

**Excused:** Connie Allen (resigned), Hunter Mires, Eric Hart

**Absent:** Chase Schepke

**Guests:** Jory Klumpp, RARA Director

**Public Comment:** None

**Minutes** of the September 25, 2024 meeting minutes were approved as presented, motion Derek Smitz, 2<sup>nd</sup> Steve Hinds, motion carried.

**Treasurer Report** – Attached, motion to accept Derek Smitz, 2<sup>nd</sup> Steve Hinds, motion carried .

**Correspondence:** None

**Old Business:**

- Early Release Program: In progress
- Mason Tract and Tisdale: Trimmed and ready for the winter grooming season.
- Metro Park Field Maintenance: Softball and Tball field shallow tilled, restoring outfield/infield boundry, completed by New Leaf Lawncare, paid (\$600) by RSHLL.
- Reindeer Run successful, 51 participants, BICO 130 participants, net loss \$400 due to increased music, catering and changing to more expensive wine.
- Pavillion in progress, cement, structure and trusses set to date.
- Metro Park LWCG: SOM coordinator on maternity leave, current data submitted awaiting approval. Matt did contact Sam and this should be done in January.
- Renovation at GNP started, old garage taken off, footing poured.

**New Business:**

- Motion made by Cheri Hutek, second by Derek Smitz to accept resignation of Connie Allen. Motion by Cheri Hutek, second by Derek Smitz to appoint Jim Fischer as 7<sup>th</sup> board member (RARA Appointed), motion carried. Reappointment of board members: Derek Smitz (Township) Sue Jock (Village) Motion made by Steve Hinds, second Cheri Hutek, motion carried.
- Gazebo Roof Replacement: Rotary and District Rotary grant received for \$5,000. DDA approved pending balance. R-Factor of North bid \$10,000, Northern Michigan Metal Roof bid \$6,215. Discussion on roofing and replacement of sheeting, Jory to confirm all specs are identical. Motion made by Steve Hinds, second by Jim Fischer to accept NMMR bid not to exceed \$8000. Motion carried.
- Brought to the DDA by the Farmers Market need of site wide WIFI, approval of bid from Classic Computers, job complete.
- Meeting dates for 2025: January 28. March 18 (both Tuesday), May 21, July 16, September 17, November 19.
- Next meeting election of officers.

Adjourn: Meeting adjourned at 8:00 PM, motion Derek Smitz, 2<sup>nd</sup> Cheri Hutek, motion carried. Next meeting January 28, 2025.

Respectfully submitted

Sue Jock

**Roscommon Area Recreation Authority**  
**Balance Sheet**  
As of December 17, 2024

	Dec 17, 24
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
NCACU 108	55,993.43
NCACU 6 Month CD	154,225.34
NCACU Checking	50,109.29
NCACU Savings	25.00
<b>Total Checking/Savings</b>	260,353.06
<b>Other Current Assets</b>	
Undeposited Funds	4,106.71
<b>Total Other Current Assets</b>	4,106.71
<b>Total Current Assets</b>	264,459.77
<b>Fixed Assets</b>	
Furniture and Equipment	3,854.08
<b>Total Fixed Assets</b>	3,854.08
<b>TOTAL ASSETS</b>	<b>268,313.85</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
<b>Payroll Liabilities</b>	
Federal Tax Payable	-22,198.90
State Withholding Payable	-776.03
<b>Total Payroll Liabilities</b>	-22,974.93
<b>Total Other Current Liabilities</b>	-22,974.93
<b>Total Current Liabilities</b>	-22,974.93
<b>Total Liabilities</b>	-22,974.93
<b>Equity</b>	
Opening Balance Equity	55,869.86
Unrestricted Net Assets	117,522.13
Net Income	117,896.79
<b>Total Equity</b>	291,288.78
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>268,313.85</b>

**Roscommon Area Recreation Authority**  
**Profit & Loss**  
 January 1 through December 17, 2024

	Jan 1 - Dec 17, 24
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Apparel	15.00
<b>Concert Series Income</b>	
Concessions	125.00
Grant	3,470.00
<b>Total Concert Series Income</b>	3,595.00
<b>Direct Public Support</b>	
DDA	1,200.00
Donations	87,625.00
Direct Public Support - Other	25,505.00
<b>Total Direct Public Support</b>	114,330.00
Early Payment Discount	84.84
<b>Event Rental</b>	
Large Gym	2,450.00
River Center	1,250.00
Room Rental -151/145	950.00
Table and Chair rental	813.45
<b>Total Event Rental</b>	5,463.45
<b>Investments</b>	
Interest-Savings, Short-term CD	4,760.41
<b>Total Investments</b>	4,760.41
<b>Lease Payments</b>	
Art Sigmond	3,850.00
Blue Sky Counseling	1,500.00
COOR ISD	28,800.00
Higgins Lake Property Owners	2,750.00
Northsport Physical Therapy	12,898.50
Rosco Higgins Trail Cruisers	240.00
Roscommon AA	1,350.00
Soo Massage	900.00
<b>Total Lease Payments</b>	52,288.50
<b>Membership Income</b>	
<b>Group Memberships</b>	
Gerrish Township Group	3,015.00
Higgins Twp	1,988.00
Lear Corp Group	1,692.75
Mid Michigan Health Group	2,277.25
Munson Health Group	4,293.36
Roscommon County	7,200.00
<b>Total Group Memberships</b>	20,466.36
Insurance Income	35,605.50
Key Fobs	5,953.32
Membership Dues	98,119.58
Walk-Ins	8,374.84
Membership Income - Other	976.35
<b>Total Membership Income</b>	169,495.95
<b>Monthly Rental</b>	
Clogging	440.00
Karate	360.00
Stone Turtle Yoga	1,185.00
Youth Wrestling	2,400.00
<b>Total Monthly Rental</b>	4,385.00
<b>Other Types of Income</b>	
Miscellaneous Revenue	200.00
<b>Total Other Types of Income</b>	200.00

**Roscommon Area Recreation Authority**  
**Profit & Loss**  
 January 1 through December 17, 2024

	Jan 1 - Dec 17, 24
<b>Program Fees</b>	
Pickleball League Dues	450.00
<b>Total Program Fees</b>	450.00
Special Event Income	3,016.55
Vending Machine Sales	1,408.50
<b>Total Income</b>	359,493.20
<b>Gross Profit</b>	359,493.20
<b>Expense</b>	
Bank Fees	265.18
<b>Building Expense</b>	
ARC Project	1,561.48
Audio-Visual Equipment	553.40
Boiler	130.00
COOR	875.58
Electrical Services	-55.00
General Maintenance	1,354.42
Inspections	1,192.36
Janitorial Supplies	4,734.80
Misc Decor	554.59
Security System	157.80
<b>Total Building Expense</b>	11,059.43
<b>Building Maintenance</b>	
CRAF	257.75
<b>Lawn Maintenance</b>	
CRAF Center	490.00
Metro Park	1,200.00
River Center	318.99
<b>Total Lawn Maintenance</b>	2,008.99
River Center	7.48
<b>Snow Plow</b>	
CRAF Center	500.00
<b>Total Snow Plow</b>	500.00
<b>Total Building Maintenance</b>	2,774.22
<b>Business Expenses</b>	
Licensing	565.78
<b>Total Business Expenses</b>	565.78
<b>Cleaning Services</b>	
CRAF	5,252.00
River Center	439.00
<b>Total Cleaning Services</b>	5,691.00
<b>Concert Series</b>	
Entertainment Fees	4,200.00
Concert Series - Other	212.50
<b>Total Concert Series</b>	4,412.50
<b>Event Entertainment</b>	
Food and Beverage	86.51
<b>Special Event</b>	
BICO	3,016.54
Reindeer Run	900.86
<b>Total Special Event</b>	3,917.40
<b>Total Event Entertainment</b>	4,003.91

**Roscommon Area Recreation Authority**  
**Profit & Loss**  
 January 1 through December 17, 2024

	Jan 1 - Dec 17, 24
<b>Facilities and Equipment</b>	
Equip Rental and Maintenance	72.29
Fitness Equipment	1,367.23
Fitness Equipment-towels	137.99
Pickleball expenses	2,242.82
Facilities and Equipment - Other	7,301.96
<b>Total Facilities and Equipment</b>	11,122.29
<b>Instructor Pay</b>	
AstroDurance	300.14
Cardio Drumming	1,200.00
Kick Start	3,150.00
Silver Sneakers	8,049.00
Yoga	2,370.00
<b>Total Instructor Pay</b>	15,069.14
<b>Metro Park</b>	
Engineering	26,617.00
Park upgrades	4,086.50
Metro Park - Other	84.66
<b>Total Metro Park</b>	30,788.16
<b>MindBody, INC</b>	
Credit Card Charges	2,714.38
Kellen Systems	224.00
MB Monthly Fee	2,267.91
<b>Total MindBody, INC</b>	5,206.29
<b>Operations</b>	
Advertising	1,121.36
Books, Subscriptions, Reference	459.78
Office Supplies	473.23
Printing and Copying	244.89
Web Services	708.36
<b>Total Operations</b>	3,007.62
<b>Other Types of Expenses</b>	
Insurance - Liability, D and O	13,852.00
Other Costs	1,500.00
Workers Comp Insurance	2,433.00
<b>Total Other Types of Expenses</b>	17,785.00
<b>Payroll Expenses</b>	803.63
<b>Program Supplies</b>	36.67
<b>Salaries &amp; Wages</b>	
Payroll Expenses	
Net Pay Expense	68,446.58
Payroll Expenses - Other	238.79
<b>Total Payroll Expenses</b>	68,685.37
Salaries & Wages - Other	10,504.88
<b>Total Salaries &amp; Wages</b>	79,190.25
<b>Tisdale</b>	16.99
<b>Trail Grooming</b>	
Mason Tract	63.16
Tisdale	75.16
Trail Grooming - Other	31.98
<b>Total Trail Grooming</b>	170.30

7:50 AM

12/17/24

Accrual Basis

# Roscommon Area Recreation Authority

## Profit & Loss

January 1 through December 17, 2024

	<u>Jan 1 - Dec 17, 24</u>
Utilities	
CRAF Electric	14,269.22
CRAF Gas	17,227.54
CRAF Phone / Internet Service	3,316.65
CRAF Refuge/Recycle	2,764.96
CRAF Water	2,855.71
Metro Park Electric	650.38
Metro Park Water	448.33
River Center Electric	1,344.23
River Center Gas	2,049.05
River Center Phone / Internet	3,011.76
River Center Water	941.22
<b>Total Utilities</b>	<u>48,879.05</u>
<b>Vending Machine Goods</b>	<u>749.00</u>
<b>Total Expense</b>	<u>241,596.41</u>
<b>Net Ordinary Income</b>	<u>117,896.79</u>
<b>Net Income</b>	<u><u>117,896.79</u></u>