



Roscommon Area Recreation Authority (RARA)

May 15, 2024

The meeting was called to order by Chair S. Jock at 7:00 p.m. at the AuSable River Center.

Board Members Present: Connie Allen, Eric Hart, Cheri Hutek, Hunter Mires

Members at Large: Jim Fisher & Chase Schepke

Excused: Steve Hines, Derek Smitz

Guests: Jory Klumpp, RARA Director; Tracy Bosworth & Kalsa Parker-Browning, Gahagan Nature Preserve; Jackie Lamon, Little League Representative; Russell Lin

Public Comment: None

Minutes of the March 20, 2024 meeting minutes were approved as presented, motion C. Hutek, 2nd E. Hart, motion carried.

Treasurer Report – Attached, motion to accept C. Allen, 2nd E. Hart, motion carried.

Correspondence: None

Old Business:

- Metro Park Spring Maintenance – Lion’s Den volunteers assisted the Community Clean-up in April with the Park. The new ball field bases will be installed this fall; diamond dust plan is in the works; storage shed and concession stand have been cleaned. Rebecca Seelow, Little League President, has been diligent working with registration, team and scheduling organizing.
- AuSable River Center Pavilion – Plans are being completed; bid documents ready and to be posted by June.
- Metro Park – Discussion of selecting an engineering firm for the LWC Metro Park Grant; C. Allen motioned to accept Prein&Newhof, 2nd C. Hutek, motion carried.
- Insurance update – J. Klumpp is gathering assessments from area insurance agencies.

New Business:

- AuSable River Center – Gutter quote received from Northern Michigan Seamless Gutters LLC. Motion to accept 5” K-Style gutters at \$1,508 by E. Hart, 2nd H. Mires, motion carried.
- CRAF Center – Discussion regarding seal coating parking lot at the Center. Not to be completed.
- Metro Park – Playground mulch is needed mostly under the swings; J. Fisher will pass over a contact; possibly add chain to the swings to lower the seats.
- CRAF Center – Concert Series kicks off Wednesday, May 22. A food truck will be on site; popcorn bags being sold for \$8 a bag, \$3 coming back to the CRAF Center.
- Roscommon County Community FIT Forum –County assessment completed by MSU, focus on the three communities in Roscommon County. The Roscommon data will be presented at Roscommon Village Hall, May 22, 6 PM.
- Trail Maintenance – S. Jock and J. Baerlocher have cleared the trails for hiking.
- Gahagan Nature Preserve – K. Parker-Browning reported upcoming events and summer programs.
- Roscommon Train Club – Requested permission to paint the fence around the track yellow and blue. Discussion of the RARA Board would like to see neutral natural colors.
- Little League – J. Lamon – 8 T-Ball teams signed up this year. Increased enrollment of area children. Requested keeping the T-Ball field, not turning it into a dog park. Plans to continue working with the league as well as new engineering firm to discuss options for design adjustment.
- CRAF Center – Request to rent/use the stage. After discussion, each request will be presented to the RARA Board for use and terms. Board approval for us for Gerrish Townships 75th anniversary. Representative Jim Fischer.

Adjourn: Meeting adjourned at 8:02 PM, motion C. Hutek, 2nd H. Miles, motion carried. Next meeting July 24, 2024

Respectfully submitted

Connie Allen

12:01 PM

05/07/24

Accrual Basis

Roscommon Area Recreation Authority
Balance Sheet
As of May 7, 2024

	<u>May 7, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
NCACU 108	55,749.68
NCACU 6 Month CD	150,643.82
NCACU Checking	63,427.03
NCACU Savings	25.00
Total Checking/Savings	<u>269,845.53</u>
Other Current Assets	
Undeposited Funds	803.40
Total Other Current Assets	<u>803.40</u>
Total Current Assets	270,648.93
Fixed Assets	
Furniture and Equipment	3,854.08
Total Fixed Assets	<u>3,854.08</u>
TOTAL ASSETS	<u><u>274,503.01</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
Federal Tax Payable	-13,075.88
State Withholding Payable	-90.03
Total Payroll Liabilities	<u>-13,165.91</u>
Total Other Current Liabilities	<u>-13,165.91</u>
Total Current Liabilities	<u>-13,165.91</u>
Total Liabilities	-13,165.91
Equity	
Opening Balance Equity	55,869.86
Unrestricted Net Assets	115,682.37
Net Income	116,116.69
Total Equity	<u>287,668.92</u>
TOTAL LIABILITIES & EQUITY	<u><u>274,503.01</u></u>

12:00 PM

05/07/24

Accrual Basis

Roscommon Area Recreation Authority
Profit & Loss
January 1 through May 7, 2024

	<u>Jan 1 - May 7, 24</u>
Ordinary Income/Expense	
Income	
Apparel	15.00
Concert Series Income	
Grant	3,470.00
Total Concert Series Income	<u>3,470.00</u>
Direct Public Support	
DDA	300.00
Donations	82,625.00
Direct Public Support - Other	25,500.00
Total Direct Public Support	<u>108,425.00</u>
Early Payment Discount	66.96
Event Rental	
Large Gym	1,250.00
River Center	400.00
Room Rental -151/145	400.00
Table and Chair rental	25.00
Total Event Rental	<u>2,075.00</u>
Investments	
Interest-Savings, Short-term CD	935.14
Total Investments	<u>935.14</u>
Lease Payments	
Art Sigmoid	1,400.00
Blue Sky Counseling	600.00
COOR ISD	12,000.00
Higgins Lake Property Owners	1,000.00
Northsport Physical Therapy	5,000.00
Rosco Higgins Trail Cruisers	240.00
Lease Payments - Other	500.00
Total Lease Payments	<u>20,740.00</u>
Membership Income	
Group Memberships	
Gerrish Township Group	1,650.00
Mid Michigan Health Group	1,225.00
Munson Health Group	2,000.61
Roscommon County	4,050.00
Group Memberships - Other	2,603.75
Total Group Memberships	<u>11,529.36</u>
Insurance Income	14,037.25
Key Fobs	2,441.72
Membership Dues	33,479.34
Walk-Ins	2,790.21
Membership Income - Other	105.75
Total Membership Income	<u>64,383.63</u>
Monthly Rental	
Clogging	160.00
Karate	160.00
Stone Turtle Yoga	800.00
Total Monthly Rental	<u>1,120.00</u>
Other Types of Income	
Miscellaneous Revenue	200.00
Total Other Types of Income	<u>200.00</u>
Program Fees	
Pickleball League Dues	200.00
Total Program Fees	<u>200.00</u>

12:00 PM

05/07/24

Accrual Basis

Roscommon Area Recreation Authority
Profit & Loss
January 1 through May 7, 2024

	<u>Jan 1 - May 7, 24</u>
Vending Machine Sales	600.00
Total Income	<u>202,230.73</u>
Gross Profit	202,230.73
Expense	
Bank Fees	31.20
Building Expense	
ARC Project	52.73
Audio-Visual Equipment	0.00
COOR	565.51
Electrical Services	-55.00
General Maintenance	740.57
Inspections	355.00
Janitorial Supplies	1,103.25
Misc Decor	310.91
Security System	60.21
Total Building Expense	<u>3,133.18</u>
Building Maintenance	
CRAF	67.41
Lawn Maintenance	
Metro Park	1,200.00
Total Lawn Maintenance	<u>1,200.00</u>
Snow Plow	
CRAF Center	320.00
Total Snow Plow	<u>320.00</u>
Total Building Maintenance	1,587.41
Business Expenses	
Licensing	130.78
Total Business Expenses	130.78
Cleaning Services	
CRAF	1,897.00
River Center	77.00
Total Cleaning Services	<u>1,974.00</u>
Concert Series	182.50
Event Entertainment	
Special Event	
Reindeer Run	25.98
Total Special Event	<u>25.98</u>
Total Event Entertainment	25.98
Facilities and Equipment	
Equip Rental and Maintenance	4.99
Fitness Equipment	958.32
Fitness Equipment-towels	137.99
Pickleball expenses	2,022.82
Facilities and Equipment - Other	7,301.96
Total Facilities and Equipment	<u>10,426.08</u>
Instructor Pay	
AstroDurance	207.79
Cardio Drumming	360.00
Kick Start	1,155.00
Silver Sneakers	2,482.39
Yoga	1,020.00
Total Instructor Pay	<u>5,225.18</u>
Metro Park	50.17

12:00 PM

05/07/24

Accrual Basis

Roscommon Area Recreation Authority
Profit & Loss
January 1 through May 7, 2024

	<u>Jan 1 - May 7, 24</u>
MindBody, INC	
Credit Card Charges	1,011.24
Kellen Systems	140.00
MB Monthly Fee	914.65
Total MindBody, INC	<u>2,065.89</u>
Operations	
Advertising	706.36
Books, Subscriptions, Reference	443.61
Office Supplies	196.45
Printing and Copying	84.89
Web Services	139.95
Total Operations	<u>1,571.26</u>
Other Types of Expenses	
Other Costs	1,500.00
Total Other Types of Expenses	<u>1,500.00</u>
Payroll Expenses	803.63
Program Supplies	36.67
Salaries & Wages	
Payroll Expenses	
Net Pay Expense	18,784.58
Payroll Expenses - Other	160.14
Total Payroll Expenses	<u>18,944.72</u>
Salaries & Wages - Other	10,504.88
Total Salaries & Wages	<u>29,449.60</u>
Tisdale	16.99
Trail Grooming	
Mason Tract	63.16
Tisdale	63.18
Trail Grooming - Other	31.98
Total Trail Grooming	<u>158.32</u>
Utilities	
CRAF Electric	6,453.39
CRAF Gas	13,676.09
CRAF Phone / Internet Service	1,439.88
CRAF Refuge/Recycle	1,069.41
CRAF Water	1,246.65
Metro Park Electric	230.41
Metro Park Water	217.02
River Center Electric	615.69
River Center Gas	1,450.56
River Center Phone / Internet	545.90
River Center Water	619.56
Total Utilities	<u>27,564.56</u>
Vending Machine Goods	180.64
Total Expense	<u>86,114.04</u>
Net Ordinary Income	<u>116,116.69</u>
Net Income	<u><u>116,116.69</u></u>