



Roscommon Area Recreation Authority (RARA)

November 21, 2023

The meeting was called to order by Chair S. Jock at 7:00 p.m. at the AuSable River Center.

Board Members Present: Connie Allen, Cheri Hutek, Derek Smitz, Sue Jock

Excused: Steve Hines, Eric Hart

Guests: Jory Klumpp, RARA Director; Kalsa Parker-Browning, Gahagan Nature Preserve

Public Comment: None

Minutes of the September 20, 2023 meeting minutes were approved as presented, motion D. Smitz, 2nd C. Hutek, motion carried.

Treasurer Report – Attached, motion to accept C. Allen 2nd D. Smitz, motion carried.

Correspondence: None

Old Business:

- Spark Grant – Grant request for \$800,000 denied.
- LWCG Grant – Grant request pending; current score 315.
- Train Club Lease - Motion C. Allen, 2nd D. Smitz to approve the lease as presented. The Train Club will be contacted to sign the 5-year lease.
- Train Club Utilities – The Train Club has decided to keep their utilities as is.
- Train Club Building addition – Motion C. Allen, 2nd D. Smitz to approve the Train Club request to add an additional building on the AuSable River Center property in their area, motion , discussion, roll call vote (0 approve / 4 denied)
- Early Release Program – Going very well; 1st event 22 children; 2nd event 15 children.
- Reindeer Run & BICO – Events held in conjunction with Christmas in the Village, December 2. Reindeer Run will take off at 3 PM, Sheriff's Department is assisting in street blocking and safety. Baby it's Cold Outside, sponsored by Roscommon Rotary, at the AuSable River Center begins at 6:30, following the parade.
- 2024 Gazebo Concert Series – Grant request approved.

New Business:

- 2024 Meeting Dates – January 3, balance of the year will be set at January's meeting.
- Quilt Trail Request – HLRCC has requested permission to mount 'board quilts' outside of the CRAF Center and AuSable River Center. The program tends to bring in visitors to view the quilts in their travels. Motion to accept C. Allen, 2nd D. Smitz, motion approved.
- Gahagan Nature Preserve – Property purchase request for a 5 acre corridor running north to south that would allow connection of Gahagan property on both sides of County Road 100. Motion to approve request D. Smitz, 2nd C. Hutek, motion carried. Purchase is pending a property survey.
- Board Appointments and Elections – Karrie Williams has submitted her resignation to the RARA Board. An ad will be placed in the Houghton Lake Resorter for two weeks and social media for those area residents to submit a letter of interest by December 27, 2023. Candidate info will be reviewed at the January meeting.
- Whitetails Unlimited – Annual event will be held at the CRAF Center February 10, 2024. Application for a Special License was approved; motion D. Smitz, 2nd C. Allen, motion carried.

Adjourn: Meeting adjourned at 8:00 PM, motion C. Hutek, 2nd D. Smitz, motion carried. Next meeting January 3, 2024.

Respectfully submitted

Connie Allen

1:09 PM
11/17/23
Accrual Basis

Roscommon Area Recreation Authority
Balance Sheet
As of November 17, 2023

	Nov 17, 23
ASSETS	
Current Assets	
Checking/Savings	
NCACU 108	95,397.64
NCACU Checking	44,445.19
NCACU Savings	25.00
Total Checking/Savings	139,867.83
Other Current Assets	
Undeposited Funds	6,898.34
Total Other Current Assets	6,898.34
Total Current Assets	146,766.17
Fixed Assets	
Furniture and Equipment	3,854.08
Total Fixed Assets	3,854.08
TOTAL ASSETS	150,620.25
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
Federal Tax Payable	-23,080.10
State Withholding Payable	-1,197.75
Total Payroll Liabilities	-24,277.85
Total Other Current Liabilities	-24,277.85
Total Current Liabilities	-24,277.85
Total Liabilities	-24,277.85
Equity	
Opening Balance Equity	55,869.86
Unrestricted Net Assets	72,439.01
Net Income	46,589.23
Total Equity	174,898.10
TOTAL LIABILITIES & EQUITY	150,620.25

1:07 PM

11/17/23

Accrual Basis

Roscommon Area Recreation Authority
Profit & Loss
January 1 through November 17, 2023

	<u>Jan 1 - Nov 17, 23</u>
Ordinary Income/Expense	
Income	
Apparel	228.80
Concert Series Income	
Concessions	555.00
Grant	2,310.00
Total Concert Series Income	<u>2,865.00</u>
Direct Public Support	
DDA	6,279.00
Direct Public Support - Other	26,450.00
Total Direct Public Support	<u>32,729.00</u>
Donations	1,265.00
Early Payment Discount	47.57
Event Rental	
Large Gym	2,525.00
Room Rental -151/145	3,296.75
Event Rental - Other	650.00
Total Event Rental	<u>6,471.75</u>
Investments	
Interest-Savings, Short-term CD	132.80
Total Investments	<u>132.80</u>
Lease Payments	
Art Sigmond	4,200.00
Blue Sky Counseling	1,650.00
COOR ISD	26,400.00
Higgins Lake Property Owners	2,740.00
Northsport Physical Therapy	10,000.00
Rosco Higgins Trail Cruisers	240.00
Sheriff Auxiliary	225.00
Lease Payments - Other	2,092.20
Total Lease Payments	<u>47,547.20</u>
Membership Income	
Group Memberships	
Gerrish Township Group	3,390.00
Mid Michigan Health Group	3,190.75
Munson Health Group	3,574.20
Roscommon County	5,995.00
Group Memberships - Other	2,820.10
Total Group Memberships	<u>18,970.05</u>
Insurance Income	28,420.75
Key Fobs	5,759.10
Membership Dues	94,847.97
Walk-Ins	7,866.63
Membership Income - Other	769.90
Total Membership Income	<u>156,634.40</u>
Monthly Rental	
Clogging	400.00
Karate	480.00
Stone Turtle Yoga	925.00
Total Monthly Rental	<u>1,805.00</u>
Other Types of Income	
Miscellaneous Revenue	
Table and Chair rental	299.86
Miscellaneous Revenue - Other	90.00
Total Miscellaneous Revenue	<u>389.86</u>

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Roscommon Area Recreation Authority
Profit & Loss
 January 1 through November 17, 2023

	Jan 1 - Nov 17, 23
Other Types of Income - Other	938.14
Total Other Types of Income	1,328.00
Program Fees	
Pickleball League Dues	246.00
Total Program Fees	246.00
River Center	829.86
Special Event Income	203.54
Vending Machine Sales	1,530.00
Total Income	253,863.92
Gross Profit	253,863.92
Expense	
Awards and Grants	328.00
Bank Fees	20.00
BICO	22.40
Building Expense	
ARC Project	2,532.17
Audio-Visual Equipment	595.98
COOR	5,846.42
Electrical Services	4,759.90
Flooring	312.63
General Maintenance	563.98
Inspections	1,275.45
Janitorial Supplies	2,438.83
Misc Decor	538.90
Paint	298.16
Plumbing Services	199.91
Security System	96.89
Building Expense - Other	23.48
Total Building Expense	19,482.70
Business Expenses	
Licensing	470.00
Business Expenses - Other	635.32
Total Business Expenses	1,105.32
Cleaning Services	5,621.00
Concert Series	
Entertainment Fees	3,850.00
Concert Series - Other	115.42
Total Concert Series	3,965.42
Contract Services	
Accounting Fees	1,250.00
Total Contract Services	1,250.00
Event Entertainment	
Food and Beverage	61.36
Event Entertainment - Other	87.23
Total Event Entertainment	148.59
Facilities and Equipment	
Equip Rental and Maintenance	464.31
Fitness Equipment	883.78
Fitness Equipment-towels	110.75
Pickleball expenses	164.74
Facilities and Equipment - Other	461.71
Total Facilities and Equipment	2,085.29

1:07 PM

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Roscommon Area Recreation Authority
Profit & Loss
January 1 through November 17, 2023

	<u>Jan 1 - Nov 17, 23</u>
Instructor Pay	
AstroDurance	115.44
Cardio Drumming	1,260.00
Kick Start	2,870.00
Silver Sneakers	5,369.00
Yoga	2,262.00
Total Instructor Pay	11,876.44
Instructor Pay-Zumba	1,140.00
Lawn Maintenance	
Metro Park	1,200.00
Total Lawn Maintenance	1,200.00
Metro Park	
Building maintenance	85.12
Park upgrades	3,792.75
Metro Park - Other	4,947.00
Total Metro Park	8,824.87
MindBody, INC	
Credit Card Charges	2,653.03
Kellen Systems	280.00
MB Monthly Fee	2,007.63
Total MindBody, INC	4,940.66
Operations	
Advertising	1,946.82
Apparel	601.00
Books, Subscriptions, Reference	316.66
Office Supplies	570.93
Postage, Mailing Service	75.00
Printing and Copying	679.23
Supplies	
Key Fobs	6,430.00
Total Supplies	6,430.00
Web Services	664.30
Operations - Other	267.90
Total Operations	11,551.84
Other Types of Expenses	
Insurance - Liability, D and O	11,062.00
Workers Comp Insurance	4,266.00
Total Other Types of Expenses	15,328.00
Payment Discount	-21.16
Payroll Expenses	941.54
Program Supplies	75.65
Reindeer Run	11.20
Salaries & Wages	
Payroll Expenses	
Net Pay Expense	57,724.74
Payroll Expenses - Other	263.02
Total Payroll Expenses	57,987.76
Salaries & Wages - Other	12,419.38
Total Salaries & Wages	70,407.14
Snow Plow	
CRAF Center	1,800.00
Total Snow Plow	1,800.00
Tisdale	462.10

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Profit & Loss
January 1 through November 17, 2023

	<u>Jan 1 - Nov 17, 23</u>
Utilities	
CRAF Electric	11,031.47
CRAF Gas	17,477.72
CRAF Phone / Internet Service	2,772.97
CRAF Refuge/Recycle	2,301.41
CRAF Water	3,674.33
Metro Park Electric	541.41
Metro Park Water	337.90
River Center Electric	1,291.65
River Center Gas	2,228.66
River Center Phone / Internet	1,329.70
River Center Water	502.88
Total Utilities	<u>43,490.10</u>
Vending Machine Goods	<u>1,217.59</u>
Total Expense	<u>207,274.69</u>
Net Ordinary Income	<u>46,589.23</u>
Net Income	<u><u>46,589.23</u></u>

