



Roscommon Area Recreation Authority (RARA)

September 20, 2023

The meeting was called to order by Chair S. Jock at 7:00 p.m. at the AuSable River Center.

Board Members Present: Connie Allen, Steve Hines, Eric Hart, Cheri Hutek, Derek Smitz,

Excused: Karrie Williams

Guests: Jory Klumpp, RARA Director; Kalsa Parker-Browning & Tracy Bosworth, Gahagan Nature Preserve; Joel Hodgeson, Fred Krauss, Corey McCourt., Julia McGee, Mike Miller, Kevin Roediger, T. Ruegsegger, Josh Smock, Jessica Machue, Matt Sarkozi, Jennifer Smejkal, Michele Miller, Sara Masters, Derek Ewald, Sam Dinkins, R. Seder, Scott Hess

Public Comment: Following discussions

Minutes of the June 19, 2023 meeting minutes were approved as presented, motion C. Hutek, 2nd S. Hines, motion carried.

Treasurer Report – Attached, motion to accept C. Allen 2nd S. Hines, motion carried.

Correspondence: None

Old Business:

- Spark Grant pending. LWCG – Grant submitted for Phase 1 for \$410,000 (matching). Current two week correction of deficiencies completed and resubmitted. Currently awaiting SHPO, State Historical Preservation assessment to be approved-required. Grant awardees should be received by the end of November-first of December 2023.
- 2024 Gazebo Concert Series – J. Klumpp – Grant request submitted.
- Metro Park Open Discussion
 1. Care & Maintenance of Metro Park –
Ballfields were built 20 years ago funded by Rotary, Lions and Zonta. Park infrastructure, upgrades all maintained by RSHLL, batting cages, dug outs, clay fields, shed, etc. Field development collaboration in agreement that care and maintenance of the fields would be done by the League. Since 2008 teams dropped from 26 to 16 in 2019 and to 9 the past years post Covid. For the past 4 years RSHLL did not participate in field maintenance. Fields are currently in disrepair. RARA has covered the cost of lawn service, and arranged volunteer clean up in the spring of the park. There seems to be a lack of assistance in field repair and maintenance, communication and physical labor assistance. D. Smitz offered directional assistance on repairing and maintaining the ball fields. RARA could assist with funds for field/park maintenance upon request, with approval of the RARA Board. After conversation the RSHLL is to meet and discuss upcoming season plans and then convene with RARA to plan future park commitments.
 2. Convert T-Ball Field to Dog Park – RSHLL is in disagreement with RARA's plan to convert the t-ball field to a dog park. The member's present voiced concern in taking away the t-ball field, how it would affect scheduling practices, training and games. Chair S. Jock shared information in regards to the 5- Year Recreation Plan that includes RARA, Higgins Township and the Village of Roscommon. Our last survey included community members and students, giving us 543

responses. Top requests included a safe walking/biking trail designed for handicapped, dog park, ice skating rink, basketball court at Metro Park. The proposed pump track will be used by non-motorized bikes, skates, skate boards; the design will include handicapped accessibility. Despite a year of planning and open sessions the league disputes the use of the t ball field. Open discussion with plan to reconvene after their annual meeting, also pending in motion LWCG review process that can not be adjusted at this time.

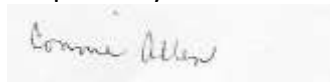
3. Splash Pad – The splash pad (Phase II) concerns discussed are water usage, a possible recirculation system costs. Group preferred this to be completed first however the infrastructure needed to be completed first. Budgeting along with annual expenditure of water use moved this project to phase II.

New Business:

- CRAF Center – 4th & Lake Street electric control panel removed, power rewired into the CRAF Center.
- Early Release Program – Once a month students will be able to attend the CRAF Center for the Kids Early Release Program from 1 to 3 pm, with transportation included from the school. Pre-registration is a must. Activities will be directed by Gahagan Nature Preserve, MSU Extension and RARA.
- Roscommon Historic Model Train Club – A new lease between the Train Club and RARA will be prepared. The Train Club has requested that their current water and electricity be connected to the AuSable River Center systems. They shared that they would cover the cost of the utilities disconnect and reconnect. The Train Club is proposing to build a 12 x 24 ft. building inside the existing track loop; to be used to display historical artifacts, literature, etc. It would also be used for storage of equipment. Club is to assess their cost on electric changeover, review and approve their lease and allow RARA board time to review building placement and request. Will address this at the next meeting.
- Rocktober Fest – Sponsored and organized by the Village of Roscommon, to be held October 14, 2023, from 4 to 11 PM.
- RARA Reindeer Run and Baby Its Cold outside (BICO) will be held December 2.
- BICO Liquor License – Motion to apply C. Allen, 2nd E. Hart, and motion carried.
- DDA is currently discussing the possible placement of a pavilion at the end of the AuSable River Center. The structure could be used for an ice rink in the winter and be available for the Farm Market, and other events.

Adjourn: Meeting adjourned at 9:07 PM, motion C. Hutek, 2nd E. Hart, motion carried. Next meeting to be determined.

Respectfully submitted



Connie Allen

Roscommon Area Recreation Authority
Profit & Loss
 January 1 through September 12, 2023

	Jan 1 - Sep 12, 23
Ordinary Income/Expense	
Income	
Apparel	182.90
Concert Series Income	
Concessions	555.00
Grant	2,310.00
	2,865.00
Total Concert Series Income	2,865.00
Direct Public Support	
DDA	5,979.00
Direct Public Support - Other	25,700.00
	31,679.00
Total Direct Public Support	31,679.00
Donations	1,265.00
Early Payment Discount	47.57
Event Rental	
Large Gym	2,025.00
Room Rental -151/145	2,221.75
Event Rental - Other	650.00
	4,896.75
Total Event Rental	4,896.75
Investments	
Interest-Savings, Short-term CD	64.31
	64.31
Total Investments	64.31
Lease Payments	
Art Sigmond	3,500.00
Blue Sky Counseling	1,350.00
COOR ISD	21,600.00
Higgins Lake Property Owners	1,990.00
Northsport Physical Therapy	8,000.00
Rosco Higgins Trail Cruisers	240.00
Sheriff Auxiliary	225.00
Lease Payments - Other	1,567.20
	38,472.20
Total Lease Payments	38,472.20
Membership Income	
Group Memberships	
Gerrish Township Group	2,490.00
Mid Michigan Health Group	2,436.25
Munson Health Group	2,819.70
Roscommon County	4,120.00
Group Memberships - Other	2,047.60
	13,913.55
Total Group Memberships	13,913.55
Insurance Income	21,255.50
Key Fobs	4,680.90
Membership Dues	69,533.33
Walk-Ins	6,631.67
Membership Income - Other	719.15
	116,734.10
Total Membership Income	116,734.10
Monthly Rental	
Clogging	280.00
Karate	360.00
Stone Turtle Yoga	500.00
	1,140.00
Total Monthly Rental	1,140.00
Other Types of Income	
Miscellaneous Revenue	
Table and Chair rental	228.08
Miscellaneous Revenue - Other	90.00
	318.08
Total Miscellaneous Revenue	318.08

Roscommon Area Recreation Authority
Profit & Loss
 January 1 through September 12, 2023

	Jan 1 - Sep 12, 23
Other Types of Income - Other	938.14
Total Other Types of Income	1,256.22
Program Fees	
Pickleball League Dues	81.00
Total Program Fees	81.00
River Center	829.86
Vending Machine Sales	700.00
Total Income	200,213.91
Gross Profit	200,213.91
Expense	
Awards and Grants	328.00
Bank Fees	20.00
Building Expense	
ARC Project	2,532.17
Audio-Visual Equipment	595.98
COOR	5,846.42
Electrical Services	4,700.00
Flooring	214.73
General Maintenance	473.73
Inspections	637.00
Janitorial Supplies	1,953.49
Misc Decor	538.90
Paint	298.16
Plumbing Services	199.91
Security System	96.89
Building Expense - Other	6.56
Total Building Expense	18,093.94
Business Expenses	
Licensing	470.00
Business Expenses - Other	635.32
Total Business Expenses	1,105.32
Cleaning Services	4,676.00
Concert Series	
Entertainment Fees	3,850.00
Concert Series - Other	115.42
Total Concert Series	3,965.42
Contract Services	
Accounting Fees	1,250.00
Total Contract Services	1,250.00
Event Entertainment	
Food and Beverage	61.36
Event Entertainment - Other	87.23
Total Event Entertainment	148.59
Facilities and Equipment	
Equip Rental and Maintenance	464.31
Fitness Equipment	823.82
Fitness Equipment-towels	110.75
Pickleball expenses	85.86
Facilities and Equipment - Other	461.71
Total Facilities and Equipment	1,946.45

Roscommon Area Recreation Authority

Profit & Loss

January 1 through September 12, 2023

	Jan 1 - Sep 12, 23
Instructor Pay	
Cardio Drumming	1,020.00
Kick Start	2,275.00
Silver Sneakers	4,249.00
Yoga	1,902.00
Total Instructor Pay	9,446.00
Instructor Pay-Zumba	1,080.00
Lawn Maintenance	
Metro Park	1,050.00
Total Lawn Maintenance	1,050.00
Metro Park	
Building maintenance	70.18
Park upgrades	3,792.75
Metro Park - Other	4,947.00
Total Metro Park	8,809.93
MindBody, INC	
Credit Card Charges	1,947.85
Kellen Systems	252.00
MB Monthly Fee	1,642.97
Total MindBody, INC	3,842.82
Operations	
Advertising	1,846.82
Apparel	601.00
Books, Subscriptions, Reference	316.66
Office Supplies	570.93
Postage, Mailing Service	75.00
Printing and Copying	541.45
Supplies	
Key Fobs	2,647.50
Total Supplies	2,647.50
Web Services	608.32
Operations - Other	267.90
Total Operations	7,475.58
Other Types of Expenses	
Insurance - Liability, D and O	11,062.00
Total Other Types of Expenses	11,062.00
Payment Discount	-21.16
Payroll Expenses	941.54
Program Supplies	75.65
Salaries & Wages	
Payroll Expenses	
Net Pay Expense	42,860.42
Payroll Expenses - Other	222.29
Total Payroll Expenses	43,082.71
Salaries & Wages - Other	12,419.38
Total Salaries & Wages	55,502.09
Snow Plow	
CRAF Center	1,800.00
Total Snow Plow	1,800.00
Tisdale	426.51

12:36 PM
09/12/23
Accrual Basis

Roscommon Area Recreation Authority
Profit & Loss
January 1 through September 12, 2023

	<u>Jan 1 - Sep 12, 23</u>
Utilities	
CRAF Electric	9,252.93
CRAF Gas	16,638.05
CRAF Phone / Internet Service	2,271.07
CRAF Refuge/Recycle	1,886.73
CRAF Water	3,117.61
Metro Park Electric	452.22
Metro Park Water	252.58
River Center Electric	1,120.30
River Center Gas	2,078.85
River Center Phone / Internet	1,063.76
River Center Water	404.42
Total Utilities	<u>38,538.52</u>
Vending Machine Goods	1,076.96
Total Expense	<u>172,640.16</u>
Net Ordinary Income	<u>27,573.75</u>
Net Income	<u><u>27,573.75</u></u>