



Roscommon Area Recreation Authority (RARA)

March 15, 2023

The meeting was called to order by Chair S. Jock at 7:00 p.m. at the AuSable River Center.

Board Members Present: Sue Jock, Connie Allen, Steve Hines, Eric Hart, Cheri Hutek, Kerrie Williams

Excused: Derek Smitz

Guests: Jory Klumpp, RARA Director; Tracy Bosworth, Kalsa Parker Browning, Gahagan Nature Preserve

Public Comment: None

Minutes of the January 5, February 2 and February 21, 2023 meeting minutes were approved as presented, motion C. Hutek, 2nd E. Hart, motion carried.

Treasurer Report – Attached. Motion to approve the Treasurer's report as presented C. Allen, 2nd K. Williams, roll call, motion carried. Large invoices from 2022 paid in 2023 to augment net income.

Correspondence: None

Old Business:

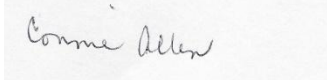
- 2023-2027 5 Year Recreation Open Space Master Plan – Completed and submitted to the State of Michigan 01/07/2023. The Plan is currently being reviewed, delayed due to SPARK Grant submissions.
- Plans for Metro Park – Grant submission April 1, 2023. Pump Track photos shared. Discussion included items for amenities for individuals with disabilities; renovation of concession stand area.
- Community Clean-up scheduled for April 22, 9 AM. Volunteer groups include Roscommon Rotary, DDA and RARA members.
- Recreation Programs/activities/ classes – CRAF Center - Numbers are up; Early release kid program attendance is increasing as word gets out; Gahagan Nature Preserve – Classes going great and are well attended. Sign up through GNP website, posted on FaceBook. Currently in 19 classrooms once a month. Thirty three new members have thus far signed up for the current promotion (\$30 per month with auto renewal) Promotion ends March 31, 2023.

New Business:

- AuSable River Center – Parking area will be paved, funded by the Village of Roscommon.
- Village of Roscommon will be deeding “outlot property 2002” property at Metro Park
- Christmas in the Village – Electric service box at the corner of Lake and Fourth Streets will be removed and power will be connected to the CRAF Center. Funding secured by DDA for removal, upgrade of service.
- Canoe Classic weekend is moved to April 29.
- AuSable River (South Branch) clean up – Possibly gather this spring for clean up.
- United Way Food Truck – Soup Kitchen serving over 100 meals a day. Can be found in the Village of Roscommon on Wednesdays and Saturdays at the AuSable River Center. Donations are accepted.
- Lawn Mowing – Will contract a service to maintain Metro Park. Ad has been placed in the Houghton Lake Resorter.
- Audit has been completed, we are healthy.
- Historical Preservation – An assessment is required for LWC grant applications. The cost is \$3875 and must be submitted to the State by October 1. Historic preservation is an attempt to identify, maintain and preserve historic entities above and below ground. Currently awaiting receipt of contract. Motion by Karrie, second by Steve to proceed, motion carried.

Adjourn: Meeting adjourned at 7:55 p.m., motion S. Hines, 2nd E. Hart, motion carried. Next meeting is scheduled for May 17, 2023.

Respectfully submitted,

A rectangular box containing a handwritten signature in cursive script that reads "Connie Allen".

Connie Allen

10:29 AM
03/10/23
Accrual Basis

Roscommon Area Recreation Authority
Balance Sheet
As of March 10, 2023

	<u>Mar 10, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
NCACU 108	95,289.11
NCACU Checking	5,108.52
NCACU Savings	25.00
Total Checking/Savings	<u>100,422.63</u>
Other Current Assets	
Undeposited Funds	1,264.61
Total Other Current Assets	<u>1,264.61</u>
Total Current Assets	101,687.24
Fixed Assets	
Furniture and Equipment	3,854.08
Total Fixed Assets	<u>3,854.08</u>
TOTAL ASSETS	<u>105,541.32</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
Federal Tax Payable	-10,017.07
State Withholding Payable	419.44
Total Payroll Liabilities	<u>-9,597.63</u>
Total Other Current Liabilities	<u>-9,597.63</u>
Total Current Liabilities	<u>-9,597.63</u>
Total Liabilities	-9,597.63
Equity	
Opening Balance Equity	55,869.86
Unrestricted Net Assets	72,645.81
Net Income	-13,376.72
Total Equity	<u>115,138.95</u>
TOTAL LIABILITIES & EQUITY	<u>105,541.32</u>

10:27 AM
 03/10/23
 Accrual Basis

Roscommon Area Recreation Authority
Profit & Loss
 January 1 through March 10, 2023

	Jan 1 - Mar 10, 23
Ordinary Income/Expense	
Income	
Concert Series Income	
Grant	2,310.00
Total Concert Series Income	2,310.00
Direct Public Support	
DDA	300.00
Direct Public Support - Other	500.00
Total Direct Public Support	800.00
Early Payment Discount	19.39
Event Rental	
Large Gym	600.00
Total Event Rental	600.00
Investments	
Interest-Savings, Short-term CD	24.27
Total Investments	24.27
Lease Payments	
Art Sigmond	700.00
Blue Sky Counseling	300.00
COOR ISD	7,200.00
Higgins Lake Property Owners	500.00
Northsport Physical Therapy	2,000.00
Rosco Higgins Trail Cruisers	240.00
Sheriff Auxiliary	225.00
Lease Payments - Other	461.00
Total Lease Payments	11,626.00
Membership Income	
Group Memberships	
Gerrish Township Group	615.00
Mid Michigan Health Group	604.50
Munson Health Group	960.50
Roscommon County	1,120.00
Group Memberships - Other	652.25
Total Group Memberships	3,952.25
Insurance Income	4,091.75
Key Fobs	1,464.80
Membership Dues	18,766.54
Walk-Ins	1,696.57
Membership Income - Other	85.90
Total Membership Income	30,057.81
Monthly Rental	
Clogging	120.00
Karate	120.00
Total Monthly Rental	240.00
Other Types of Income	
Miscellaneous Revenue	90.00
Total Other Types of Income	90.00
Program Fees	
Pickleball League Dues	90.00
Total Program Fees	90.00
Vending Machine Sales	200.00
Total Income	46,057.47
Gross Profit	46,057.47

10:27 AM
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 Accrual Basis

Roscommon Area Recreation Authority
Profit & Loss
 January 1 through March 10, 2023

	Jan 1 - Mar 10, 23
Expense	
Building Expense	
ARC Project	2,490.12
COOR	5,526.84
Flooring	64.79
General Maintenance	-6.99
Janitorial Supplies	650.88
Misc Decor	159.90
Paint	233.00
Plumbing Services	199.91
Security System	32.90
Building Expense - Other	0.11
Total Building Expense	9,351.46
Business Expenses	35.32
Cleaning Services	1,169.00
Event Entertainment	50.00
Facilities and Equipment	
Equip Rental and Maintenance	249.99
Fitness Equipment	322.09
Pickleball expenses	85.86
Facilities and Equipment - Other	110.94
Total Facilities and Equipment	768.88
Instructor Pay	
Cardio Drumming	300.00
Kick Start	630.00
Silver Sneakers	892.50
Yoga	666.00
Total Instructor Pay	2,488.50
Instructor Pay-Zumba	450.00
Metro Park	
Park upgrades	750.50
Total Metro Park	750.50
MindBody, INC	
Credit Card Charges	593.54
Kellen Systems	84.00
MB Monthly Fee	546.99
Total MindBody, INC	1,224.53
Operations	
Advertising	342.42
Apparel	601.00
Books, Subscriptions, Reference	126.67
Office Supplies	166.75
Printing and Copying	97.29
Supplies	
Key Fobs	2,647.50
Total Supplies	2,647.50
Web Services	53.85
Operations - Other	266.90
Total Operations	4,302.38
Payment Discount	-21.16
Payroll Expenses	941.54
Salaries & Wages	
Payroll Expenses	
Net Pay Expense	4,111.46
Payroll Expenses - Other	31.52
Total Payroll Expenses	4,142.98

10:27 AM
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Accrual Basis

Roscommon Area Recreation Authority
Profit & Loss
January 1 through March 10, 2023

	<u>Jan 1 - Mar 10, 23</u>
Salaries & Wages - Other	12,419.38
Total Salaries & Wages	16,562.36
Snow Plow	
CRAF Center	1,620.00
Total Snow Plow	1,620.00
Tisdale	311.18
Utilities	
CRAF Electric	3,610.61
CRAF Gas	10,501.89
CRAF Phone / Internet Service	747.37
CRAF Refuge/Recycle	781.07
CRAF Water	1,169.25
Metro Park Electric	137.64
Metro Park Water	41.75
River Center Electric	487.76
River Center Gas	1,197.12
River Center Phone / Internet	265.94
River Center Water	145.13
Total Utilities	19,085.53
Vending Machine Goods	344.17
Total Expense	59,434.19
Net Ordinary Income	-13,376.72
Net Income	-13,376.72