



## Roscommon Area Recreation Authority (RARA)

September 21, 2022

The meeting was called to order by Chair S. Jock at 7:00 p.m. at the AuSable River Center.

**Board Members Present:** Sue Jock, Connie Allen, Steve Hines, Eric Hart, Cheri Hutek, Derek Smitz, Kerrie Williams

**Guests:** Jory Klumpp, RARA Director

**Public Comment:** None

**Minutes** of the July 13, 2022 meeting minutes were approved as presented, motion C. Hutek, 2<sup>nd</sup> S. Hines, motion carried.

**Treasurer Report** – Attached. Motion to approve the Treasurers report as presented E. Hart, 2<sup>nd</sup> C. Allen, motion carried.

**Correspondence:** None

### **New Business:**

- Rotary Grant - \$5,000 Grant has been submitted to Roscommon Rotary to be used for the kitchen renovation at the AuSable River Center and to update Wi-Fi at the CRAF Center.
- RARA Meeting date moved to November 21, 2022.
- Gahagan Nature Preserve – GNP Has hired a new director, Kalsa Parker-Browning. GNP is purchasing 34 acres of State land located across from the Roscommon Post Office for \$46,800 from private donor assistance.
- CRAF Center – Motion C. Allen, 2<sup>nd</sup> E. Hart to purchase Sled Gym Equipment with weights, not to exceed \$1,100. Motion carried.

### **Old Business:**

- CRAF Center – DDA funding received in the amount of \$15,000 for the replacement of doors/wall at the main entrance of the CRAF Center to allow access to the restrooms in the entry foyer during community events. Also, new inside doors (panic doors) that would limit access to the gym and remainder of the building. Installation plans for first of October.
- AuSable River Center – Kitchen renovation has begun.
- 5-Year Recreation Plan – The Plan for RARA, Village of Roscommon and Higgins Township has been completed and posted for review. RARA will vote on the Plan at the November 21, 2022 meeting.
- Metro Park – Topographical drawing by Fleis and VanderBrink was shared. There is approximately 18,000 sq. ft. to develop. Discussion ideas included a walking path around the perimeter of the park, a dog park, splash pad, pump track, pavilion, basketball court and parking area. Meeting with Fleis and VanderBrink next week to begin preliminary suggestions into the park plan.
- Snowshoe Making Class – Will be held at the AuSable River Center October 29, 9 AM – 4 PM and October 30 9 AM – Noon. Limited to 10 attendees, lunch provided the first day.
- Reindeer Run – Will be held December 3 at the AuSable River Center in conjunction with Christmas in the Village as a 5k walk/run event.
- 'Baby It's Cold Outside' – will be held December 3 at the AuSable River Center in conjunction with Christmas in the Village, following the parade. A beer/wine license has been obtained, more to follow.

**Adjourn:** Meeting adjourned at 8:10 p.m., motion C. Allen, 2<sup>nd</sup> S. Hines, motion carried. Next meeting is scheduled for November 21, 2022.

Respectfully submitted,

1:36 PM  
09/15/22  
Accrual Basis

Roscommon Area Recreation Authority  
**Balance Sheet**  
As of September 15, 2022

	<u>Sep 15, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
NCACU 108	92,240.77
NCACU Checking	23,525.21
NCACU Savings	25.00
Total Checking/Savings	<u>115,790.98</u>
Other Current Assets	
Undeposited Funds	5,274.22
Total Other Current Assets	<u>5,274.22</u>
Total Current Assets	121,065.20
<b>Fixed Assets</b>	
Furniture and Equipment	3,854.08
Total Fixed Assets	<u>3,854.08</u>
<b>TOTAL ASSETS</b>	<u><u>124,919.28</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
Payroll Liabilities	
Federal Tax Payable	-6,395.61
State Withholding Payable	259.10
Total Payroll Liabilities	<u>-6,136.51</u>
Total Other Current Liabilities	<u>-6,136.51</u>
Total Current Liabilities	<u>-6,136.51</u>
Total Liabilities	-6,136.51
<b>Equity</b>	
Opening Balance Equity	55,869.86
Unrestricted Net Assets	65,499.77
Net Income	9,686.16
Total Equity	<u>131,055.79</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>124,919.28</u></u>

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 09/15/22  
 Accrual Basis

**Roscommon Area Recreation Authority**  
**Profit & Loss**  
 January 1 through September 15, 2022

	Jan 1 - Sep 15, 22
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Concert Series Income</b>	
Concessions	325.00
Grant	950.00
<b>Total Concert Series Income</b>	1,275.00
<b>Direct Public Support</b>	
DDA	900.00
Direct Public Support - Other	36,250.00
<b>Total Direct Public Support</b>	37,150.00
Donations	1,452.00
Early Payment Discount	23.72
<b>Event Rental</b>	
Large Gym	1,275.00
Room Rental -151/145	3,999.50
Event Rental - Other	825.00
<b>Total Event Rental</b>	6,099.50
Grants	-3,075.57
<b>Investments</b>	
Interest-Savings, Short-term CD	53.20
<b>Total Investments</b>	53.20
<b>Lease Payments</b>	
Art Sigmund	2,800.00
Blue Sky Counseling	1,200.00
COOR ISD	16,500.00
Higgins Lake Property Owners	1,800.00
Northport Physical Therapy	7,600.00
Rock and Gem Club	100.00
Rosco Higgins Trail Cruisers	240.00
Sheriff Auxillary	450.00
Lease Payments - Other	1,325.00
<b>Total Lease Payments</b>	32,015.00
<b>Membership Income</b>	
<b>Group Memberships</b>	
Gerrish Township Group	2,055.00
Mid Michigan Health Group	1,225.00
Munson Health Group	1,416.95
Roscommon County	4,425.00
Group Memberships - Other	150.00
<b>Total Group Memberships</b>	9,271.95
Insurance Income	13,414.52
Key Fobs	3,886.41
Membership Dues	62,647.08
Walk-Ins	5,299.74
Membership Income - Other	1,008.45
<b>Total Membership Income</b>	95,528.15
<b>Monthly Rental</b>	
Clogging	320.00
Dance Attitude	40.00
Karate	320.00
Stone Turtle Yoga	490.00
Yoga	60.00
<b>Total Monthly Rental</b>	1,230.00
<b>Other Types of Income</b>	
Insurance Claims	590.00

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January 1 through September 15, 2022

	Jan 1 - Sep 15, 22
Miscellaneous Revenue	
Table and Chair rental	985.58
Miscellaneous Revenue - Other	1,790.30
<b>Total Miscellaneous Revenue</b>	<b>2,775.88</b>
Other Types of Income - Other	316.61
<b>Total Other Types of Income</b>	<b>3,682.49</b>
Program Fees	
Pickleball League Dues	145.00
Program Fees - Other	322.00
<b>Total Program Fees</b>	<b>467.00</b>
River Center	154.50
Special Event Income	1,078.85
Vending Machine Sales	1,190.00
<b>Total Income</b>	<b>178,323.84</b>
<b>Gross Profit</b>	<b>178,323.84</b>
Expense	
Bank Fees	28.95
Building Expense	
Audio-Visual Equipment	2,754.19
Electrical Services	117.15
General Maintenance	712.85
Janitorial Supplies	1,986.26
Misc Decor	1,137.71
Plumbing Services	76.84
Security System	-33.24
Building Expense - Other	63.05
<b>Total Building Expense</b>	<b>6,814.81</b>
Business Expenses	
Licensing	608.57
Uniforms	224.00
<b>Total Business Expenses</b>	<b>832.57</b>
Cleaning Services	3,833.50
Concert Series	
Entertainment Fees	3,475.00
Concert Series - Other	25.04
<b>Total Concert Series</b>	<b>3,500.04</b>
Contract Services	
Legal Fees	153.00
<b>Total Contract Services</b>	<b>153.00</b>
Event Entertainment	
Food and Beverage	1,997.24
Event Entertainment - Other	2,398.30
<b>Total Event Entertainment</b>	<b>4,395.54</b>
Facilities and Equipment	
Equip Rental and Maintenance	75.67
Fitness Equipment	16,957.78
Facilities and Equipment - Other	1,689.92
<b>Total Facilities and Equipment</b>	<b>18,723.37</b>
Instructor Pay	
Cardio Drumming	825.00
Kick Start	2,240.00
Silver Sneakers	2,660.00
Yoga	825.00
<b>Total Instructor Pay</b>	<b>6,550.00</b>



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**Profit & Loss**  
January 1 through September 15, 2022

	<u>Jan 1 - Sep 15, 22</u>
Lawn Maintenance	
CRAF Center	490.00
Metro Park	930.00
River Center	240.00
Lawn Maintenance - Other	40.00
<b>Total Lawn Maintenance</b>	<u>1,700.00</u>
Metro Park	
Building maintenance	22.96
<b>Total Metro Park</b>	<u>22.96</u>
MindBody, INC	
Credit Card Charges	1,773.41
Kellen Systems	196.00
MB Monthly Fee	1,569.49
<b>Total MindBody, INC</b>	<u>3,538.90</u>
Operations	
Advertising	2,054.96
Books, Subscriptions, Reference	515.99
Office Supplies	304.03
Printing and Copying	32.50
Supplies	
Key Fobs	1,567.50
Supplies - Other	106.42
<b>Total Supplies</b>	<u>1,673.92</u>
Web Services	254.57
Operations - Other	65.40
<b>Total Operations</b>	<u>4,901.37</u>
Other Types of Expenses	
Insurance - Liability, D and O	8,327.00
Other Costs	228.00
Workers Comp Insurance	1,538.00
<b>Total Other Types of Expenses</b>	<u>10,093.00</u>
Payment Discount	-3.08
Payroll Expenses	3,787.50
Salaries & Wages	
Payroll Expenses	
Net Pay Expense	-2,171.37
Payroll Expenses - Other	787.75
<b>Total Payroll Expenses</b>	<u>-1,383.62</u>
Salaries & Wages - Other	60,918.75
<b>Total Salaries &amp; Wages</b>	<u>59,535.13</u>
Snow Plow	
CRAF Center	1,530.00
<b>Total Snow Plow</b>	<u>1,530.00</u>
Tisdale	276.80

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January 1 through September 15, 2022

	<u>Jan 1 - Sep 15, 22</u>
Utilities	
CRAF Electric	7,853.58
CRAF Gas	19,477.24
CRAF Phone / Internet Service	1,960.64
CRAF Refuge/Recycle	1,426.16
CRAF Water	1,409.84
Metro Park Electric	437.47
Metro Park Water	374.95
River Center Electric	1,029.35
River Center Gas	2,276.01
River Center Phone / Internet	825.79
River Center Water	456.41
Total Utilities	<u>37,527.44</u>
Vending Machine Goods	895.88
Total Expense	<u>168,637.68</u>
Net Ordinary Income	<u>9,686.16</u>
Net Income	<u><u>9,686.16</u></u>