



Roscommon Area Recreation Authority (RARA)

July 13, 2022

The meeting was called to order by Chair S. Jock at 7:00 p.m. at the AuSable River Center.

Board Members Present: E. Hart (remote), C. Allen, and S. Hinds, Sue Jock

Excused: C. Hutek, D. Smitz, K. Williams

Guests: Jory Klumpp, RARA Director, Tracy Bosworth, Gahagan Nature Preserve

Public Comment: None

Minutes of the May 18, 2022 meeting minutes were approved as presented, motion E. Hart, 2nd S. Hines, motion carried.

Treasurer Report – Attached. Motion to approve the Treasurers report as presented C. Allen, 2nd S. Hines, motion carried.

Correspondence: None

Old Business:

- 2023-2027 5-Year Recreation Plan update/survey. The initial plan is complete, it will be sent out to committee members for review, then on to the Village of Roscommon and Higgins Township for approval.
- Splashpad-Park Plans – Board to discuss plans at September meeting. Engineering and grant by Fleis & Vandenbrink.
- AuSable River Center – Kitchen renovation discussed; enlarge space to include storage area, add a 3-section sink, full size refrigerator, more counter/work space, suggested gas line/220v for future range/oven. This would offer renters more options. Motion C. Allen, 2nd S. Hinds to obtain building permit, renovate kitchen area not to exceed \$3,500. Vote: YES – S. Jock, E. Hart, S. Hines, and C. Allen NO: None. Motion approved.
- CRAF Center – New doors/wall at main entrance to the CRAF Center. New entry doors and wall at the front of the building, would allow access to the restrooms in the entry foyer during community events. New inside doors (panic door) that would limit access to the gym and remainder of the building; Total cost for renovation \$16,808. DDA Grant Award \$15,000.

New Business:

- 2023 Gazebo Concert Grant – Grant application due August 3, 2022. Grant request being completed by J. Klumpp in the amount of \$4,000. Motion to approve C. Allen, 2nd S. Hinds. Vote: YES – S. Jock, E. Hart, S. Hines, and C. Allen NO: None. Motion approved.
- CRAF Center Air Conditioners - 2 Air conditioners installed in fitness area. Membership appreciated the addition as it has increased attendance on hot/humid days.
- Gahagan Nature Preserve – T, Bosworth reported that a director has been hired and will begin August 1. First duty will be to engage the schools with the ELP program (Environmental Learning Program). The Director has vast experience in environmental learning programs, working with children and marketing.
- Snowshoe Class – Class is scheduled for October 29-30, 2022 at the AuSable River Center. Limit of 10 participants at a cost of \$195 each.
- Reindeer Run & Post Christmas in the Village Parade Event – 2nd Annual Reindeer Run will be held December 3, 2022. We will host a 5k and 10k. Will request assistance from community members to aid in organization. Post Parade Event discussion covered food options (catered, food truck), alcohol

permit is in hand, outside benches will be available. Further arrangements will be discussed in September.

- AuSable River Center – Wireless security cameras have been installed in each room of the Center. A painting has disappeared from the Rotary Meeting Room.

Adjourn: Meeting adjourned at 7:45 p.m., motion C. Allen, 2nd S. Hines, motion carried. Next meeting is scheduled for September 21, 2022.

Respectfully submitted,

Connie Allen, Secretary

Roscommon Area Recreation Authority
Balance Sheet
As of July 8, 2022

	<u>Jul 8, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
NCACU 108	92,225.15
NCACU Checking	23,464.33
NCACU Savings	25.00
Total Checking/Savings	<u>115,714.48</u>
Other Current Assets	
Undeposited Funds	2,849.33
Total Other Current Assets	<u>2,849.33</u>
Total Current Assets	118,563.81
Fixed Assets	
Furniture and Equipment	3,854.08
Total Fixed Assets	<u>3,854.08</u>
TOTAL ASSETS	<u>122,417.89</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
Federal Tax Payable	-12,431.03
State Withholding Payable	-936.70
Total Payroll Liabilities	<u>-13,367.73</u>
Total Other Current Liabilities	<u>-13,367.73</u>
Total Current Liabilities	<u>-13,367.73</u>
Total Liabilities	-13,367.73
Equity	
Opening Balance Equity	55,869.86
Unrestricted Net Assets	65,499.77
Net Income	14,415.99
Total Equity	<u>135,785.62</u>
TOTAL LIABILITIES & EQUITY	<u>122,417.89</u>

11:25 AM
 07/08/22
 Accrual Basis

Roscommon Area Recreation Authority
Profit & Loss
 January 1 through July 8, 2022

	Jan 1 - Jul 8, 22
Ordinary Income/Expense	
Income	
Concert Series Income	
Concessions	200.00
Grant	950.00
Total Concert Series Income	1,150.00
Direct Public Support	
DDA	600.00
Direct Public Support - Other	31,750.00
Total Direct Public Support	32,350.00
Donations	1,261.00
Early Payment Discount	20.72
Event Rental	
Large Gym	1,125.00
Room Rental -151/145	3,318.00
Event Rental - Other	825.00
Total Event Rental	5,268.00
Investments	
Interest-Savings, Short-term CD	37.58
Total Investments	37.58
Lease Payments	
Art Sigmond	2,100.00
Blue Sky Counseling	900.00
COOR ISD	12,300.00
Higgins Lake Property Owners	1,200.00
Northsport Physical Therapy	5,700.00
Rock and Gem Club	100.00
Rosco Higgins Trail Cruisers	240.00
Lease Payments - Other	1,225.00
Total Lease Payments	23,765.00
Membership Income	
Group Memberships	
Gerrish Township Group	1,515.00
Mid Michigan Health Group	825.00
Munson Health Group	600.00
Roscommon County	4,350.00
Total Group Memberships	7,290.00
Insurance Income	10,503.02
Key Fobs	3,098.51
Membership Dues	49,748.98
Walk-Ins	4,022.53
Membership Income - Other	840.75
Total Membership Income	75,503.79
Monthly Rental	
Clogging	280.00
Dance Attitude	40.00
Karate	240.00
Stone Turtle Yoga	325.00
Yoga	60.00
Total Monthly Rental	945.00
Other Types of Income	
Miscellaneous Revenue	
Table and Chair rental	297.00
Miscellaneous Revenue - Other	1,790.30
Total Miscellaneous Revenue	2,087.30

11:25 AM

07/08/22

Accrual Basis

Roscommon Area Recreation Authority
Profit & Loss
 January 1 through July 8, 2022

	Jan 1 - Jul 8, 22
Other Types of Income - Other	316.61
Total Other Types of Income	2,403.91
Program Fees	
Pickleball League Dues	145.00
Program Fees - Other	322.00
Total Program Fees	467.00
River Center	154.50
Special Event Income	1,078.85
Vending Machine Sales	1,040.00
Total Income	145,445.35
Gross Profit	145,445.35
Expense	
Bank Fees	28.95
Building Expense	
Audio-Visual Equipment	2,834.18
Electrical Services	117.15
General Maintenance	750.16
Janitorial Supplies	1,561.00
Misc Decor	634.31
Plumbing Services	76.84
Building Expense - Other	63.05
Total Building Expense	6,036.69
Business Expenses	
Licensing	608.57
Uniforms	224.00
Total Business Expenses	832.57
Cleaning Services	3,052.50
Concert Series	
Entertainment Fees	2,175.00
Concert Series - Other	25.04
Total Concert Series	2,200.04
Contract Services	
Legal Fees	153.00
Total Contract Services	153.00
Event Entertainment	
Food and Beverage	1,900.57
Event Entertainment - Other	2,398.30
Total Event Entertainment	4,298.87
Facilities and Equipment	
Equip Rental and Maintenance	75.67
Fitness Equipment	16,897.84
Facilities and Equipment - Other	1,689.92
Total Facilities and Equipment	18,663.43
Instructor Pay	
Cardio Drumming	600.00
Kick Start	1,645.00
Silver Sneakers	1,855.00
Yoga	600.00
Total Instructor Pay	4,700.00
Lawn Maintenance	
CRAF Center	140.00
Metro Park	310.00
River Center	80.00
Total Lawn Maintenance	530.00

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Roscommon Area Recreation Authority
Profit & Loss
 January 1 through July 8, 2022

	Jan 1 - Jul 8, 22
Metro Park	
Building maintenance	22.96
Total Metro Park	22.96
MindBody, INC	
Credit Card Charges	1,296.10
Kellen Systems	140.00
MB Monthly Fee	1,022.50
Total MindBody, INC	2,458.60
Operations	
Advertising	1,878.76
Books, Subscriptions, Reference	515.99
Office Supplies	165.37
Printing and Copying	32.50
Supplies	
Key Fobs	1,020.00
Supplies - Other	106.42
Total Supplies	1,126.42
Web Services	219.67
Total Operations	3,938.71
Other Types of Expenses	
Insurance - Liability, D and O	8,327.00
Workers Comp Insurance	767.00
Total Other Types of Expenses	9,094.00
Payment Discount	-3.08
Payroll Expenses	533.25
Salaries & Wages	
Payroll Expenses	
Net Pay Expense	24,270.56
Payroll Expenses - Other	260.25
Total Payroll Expenses	24,530.81
Salaries & Wages - Other	13,583.10
Total Salaries & Wages	38,113.91
Snow Plow	
CRAF Center	1,530.00
Total Snow Plow	1,530.00
Tisdale	276.80
Utilities	
CRAF Electric	6,370.28
CRAF Gas	19,341.14
CRAF Phone / Internet Service	1,466.44
CRAF Refuge/Recycle	893.28
CRAF Water	1,081.72
Metro Park Electric	342.00
Metro Park Water	291.45
River Center Electric	857.17
River Center Gas	2,177.40
River Center Phone / Internet	589.85
River Center Water	372.91
Total Utilities	33,783.64
Vending Machine Goods	784.52
Total Expense	131,029.36
Net Ordinary Income	14,415.99
Net Income	14,415.99