

Roscommon Area Recreation Authority (RARA)

May 18, 2022

The meeting was called to order by Chair S. Jock at 7:00 p.m. at the AuSable River Center.

Board Members Present: E. Hart, C. Allen, C. Hutek, S. Hinds Excused: D. Smitz, K. Williams

Guests: Jory Klumpp, RARA Director

Open Meeting: Purpose of the open meeting is to gather input for the 2023-2027 5 Year Recreation Plan for the Roscommon Area Recreation Authority. Meeting opened at 7:01pm, meeting closed at 7:04pm. No public in attendance despite public posting, newspaper notice and social media post.

Public Comment: None

Minutes of the March 8, 2022 meeting minutes were approved as presented, motion C. Hutek, 2nd S. Hines, motion carried.

Treasurer Report – Attached. Motion to approve the Treasurers report as presented C. Allen, 2nd S. Hines, motion carried.

Correspondence: None

Old Business:

- Roscommon Rotary Grant “Event Package” received. Funds were used to purchase barricades, jockey box beer tap/coolers, outdoor cigarette receptacles, and chest freezer in the amount of \$5,000.
- 2023-2027 5-Year Recreation Plan update/survey. Open Meeting to discuss plan, no community members present, meeting closed. Monkey Survey data will be processed and available at the June recreation committee meeting.
- 40th Annual Roscommon Canoe Classic –Great event, participation slows after award presentation, may close the event earlier in the afternoon next year. Food trucks did well, bounce house was a hit, Gahagan display brought visitors into the River Center.
- Gazebo Concert Grant – No funding this year. Line up set.
- Whitetails \$4,500 Grant – D. Smitz and S. Jock are looking at programs such as ‘Long Bows for Hunting’, Bow Hunting workshop, etc.
- Community Spring Clean-up – Volunteers from RARA, DDA, Rotary and Lion’s Den. Lion’s Den volunteers worked all day and cleaned Metro Park, did a great job!

New Business:

- AuSable River Center – Kitchen renovation discussed; enlarge space to 9x14ft approx, add a 3-section sink, full size refrigerator and more counter/work space. This would offer renters more options.
- CRAF Center – New doors/wall at main entrance to the CRAF Center. New inside doors that would limit access to the gym and remainder of the building; new entry doors and wall at the front of the building, would allow access to the restrooms in the entry foyer during community events. Funds would be requested from the DDA.
- Roscommon DPW was awarded the seasonal mowing contract after bids received and will be cutting the grass at Metro Park, CRAF Center and AuSable River Center.
- Metro Park – Motion C. Allen, 2nd E. Hart for Fleis & Vandenbrink to prepare a conceptual plan for the Park, grant writing and submission and to include two topographical areas for a total of \$8,800. Motion carried. Discussion included adding 2,000 sq. ft. splash pad. This items currently ranks the top of 2018-22 recreation plan and also top currently in preliminary data gathering. Due to planning ground work on the amenity will start now. Examples will be emailed to the board in the morning.

The cost is approximately \$250,000 to \$260,000. A Passport Grant can be applied for, max of \$300,000 with a 25% match. This would make Roscommon's Metro Part a 'Destination'.

Adjourn: Meeting adjourned at 8:01 p.m., motion C. Allen, 2nd C. Hutek, motion carried. Next meeting is scheduled for July 20, 2022

Respectfully submitted,
Connie Allen, Secretary

7:16 AM
 05/17/22
 Accrual Basis

Roscommon Area Recreation Authority
Profit & Loss
 January 1 through May 17, 2022

	Jan 1 - May 17, 22
Ordinary Income/Expense	
Income	
Concert Series Income	
Grant	950.00
Total Concert Series Income	950.00
Direct Public Support	
DDA	600.00
Direct Public Support - Other	31,750.00
Total Direct Public Support	32,350.00
Donations	1,000.00
Event Rental	
Large Gym	1,125.00
Room Rental -151/145	2,165.00
Event Rental - Other	825.00
Total Event Rental	4,115.00
Investments	
Interest-Savings, Short-term CD	22.21
Total Investments	22.21
Lease Payments	
Art Sigmond	1,400.00
Blue Sky Counseling	600.00
COOR ISD	8,200.00
Higgins Lake Property Owners	1,000.00
Northsport Physical Therapy	3,800.00
Rock and Gem Club	100.00
Rosco Higgins Trail Cruisers	240.00
Lease Payments - Other	1,175.00
Total Lease Payments	16,515.00
Membership Income	
Group Memberships	
Gerrish Township Group	1,155.00
Mid Michigan Health Group	825.00
Munson Health Group	600.00
Roscommon County	3,150.00
Total Group Memberships	5,730.00
Insurance Income	6,583.52
Key Fobs	2,224.06
Membership Dues	33,497.74
Walk-Ins	2,856.30
Membership Income - Other	703.80
Total Membership Income	51,595.42
Monthly Rental	
Clogging	200.00
Dance Attitude	40.00
Karate	160.00
Stone Turtle Yoga	325.00
Yoga	60.00
Total Monthly Rental	785.00
Other Types of Income	
Miscellaneous Revenue	1,153.30
Other Types of Income - Other	18.33
Total Other Types of Income	1,171.63
Program Fees	
Pickleball League Dues	145.00
Program Fees - Other	322.00
Total Program Fees	467.00

7:16 AM

05/17/22

Accrual Basis

Roscommon Area Recreation Authority
Profit & Loss
 January 1 through May 17, 2022

	Jan 1 - May 17, 22
Vending Machine Sales	690.00
Total Income	109,661.26
Gross Profit	109,661.26
Expense	
Bank Fees	28.95
Building Expense	
Audio-Visual Equipment	2,516.66
General Maintenance	532.81
Janitorial Supplies	1,119.72
Misc Decor	368.63
Building Expense - Other	-30.57
Total Building Expense	4,507.25
Business Expenses	
Licensing	167.57
Uniforms	224.00
Total Business Expenses	391.57
Cleaning Services	2,227.50
Contract Services	
Legal Fees	153.00
Total Contract Services	153.00
Event Entertainment	
Food and Beverage	1,485.63
Event Entertainment - Other	2,327.40
Total Event Entertainment	3,813.03
Facilities and Equipment	
Equip Rental and Maintenance	75.67
Fitness Equipment	16,561.94
Facilities and Equipment - Other	241.29
Total Facilities and Equipment	16,878.90
Instructor Pay	
Cardio Drumming	400.00
Kick Start	1,050.00
Silver Sneakers	1,085.00
Yoga	375.00
Total Instructor Pay	2,910.00
MindBody, INC	
Credit Card Charges	1,174.15
Kellen Systems	84.00
MB Monthly Fee	691.00
Total MindBody, INC	1,949.15
Operations	
Advertising	1,771.76
Books, Subscriptions, Reference	317.99
Office Supplies	127.67
Printing and Copying	32.50
Supplies	
Key Fobs	1,020.00
Supplies - Other	106.42
Total Supplies	1,126.42
Web Services	185.77
Total Operations	3,562.11
Other Types of Expenses	
Insurance - Liability, D and O	8,327.00
Total Other Types of Expenses	8,327.00

7:16 AM
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Accrual Basis

Roscommon Area Recreation Authority
Profit & Loss
January 1 through May 17, 2022

	<u>Jan 1 - May 17, 22</u>
Payment Discount	-3.08
Payroll Expenses	533.25
Salaries & Wages	
Payroll Expenses	
Net Pay Expense	13,668.84
Payroll Expenses - Other	260.25
Total Payroll Expenses	13,929.09
Salaries & Wages - Other	13,583.10
Total Salaries & Wages	27,512.19
Snow Plow	
CRAF Center	990.00
Total Snow Plow	990.00
Tisdale	276.80
Utilities	
CRAF Electric	4,827.13
CRAF Gas	17,273.08
CRAF Phone / Internet Service	972.24
CRAF Refuge/Recycle	604.71
CRAF Water	617.70
Metro Park Electric	241.58
Metro Park Water	207.95
River Center Electric	658.32
River Center Gas	1,879.04
River Center Phone / Internet	353.91
River Center Water	289.41
Total Utilities	27,925.07
Vending Machine Goods	388.82
Total Expense	102,371.51
Net Ordinary Income	7,289.75
Net Income	<u>7,289.75</u>

9:46 AM

05/16/22

Accrual Basis

Roscommon Area Recreation Authority
Balance Sheet
As of May 16, 2022

	<u>May 16, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
NCACU 108	92,209.78
NCACU Checking	17,588.17
NCACU Savings	25.00
Total Checking/Savings	<u>109,822.95</u>
Other Current Assets	
Undeposited Funds	3,023.01
Total Other Current Assets	<u>3,023.01</u>
Total Current Assets	112,845.96
Fixed Assets	
Furniture and Equipment	3,854.08
Total Fixed Assets	<u>3,854.08</u>
TOTAL ASSETS	<u>116,700.04</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
Federal Tax Payable	-11,022.64
State Withholding Payable	-936.70
Total Payroll Liabilities	<u>-11,959.34</u>
Total Other Current Liabilities	<u>-11,959.34</u>
Total Current Liabilities	-11,959.34
Total Liabilities	-11,959.34
Equity	
Opening Balance Equity	55,869.86
Unrestricted Net Assets	65,499.77
Net Income	7,289.75
Total Equity	<u>128,659.38</u>
TOTAL LIABILITIES & EQUITY	<u>116,700.04</u>